OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, January 10, 2019

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, January 10, 2019, at 4:00 p.m. The meeting was called to order by President Pro Tem Terry Smith. The Pledge of Allegiance was given.

Roll Call
Present: Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Others Present: Mr. DePalma, Mr. Clifford, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Oliver, Mrs. Stout, Mrs. Davies, Mr. Couts, Mrs. Anyanwu, Mrs. Sears
Guests: Ami Beam, Guy Fogle

Election of Officers
#01-19

Motion made by Mr. Smith and seconded by Mr. Roberts that Mr. Michael be nominated to serve as President of the Montgomery County Governing Board of Education for 2019. Nominations were closed.
Motion carried (Mr. Michael abstained)

#02-19

Motion made by Mrs. Weaver and seconded by Mr. Shell that Mr. Roberts be nominated to serve as Vice-President of the Montgomery County Governing Board of Education for 2019. Nominations were closed.
Motion carried (Mr. Roberts abstained)

Approval of Minutes
#03-19

Motion made by Mr. Smith and seconded by Mr. Roberts to approve the minutes of the regular meeting on December 13, 2018.

Motion carried

Adoption of Board Agenda
#04-19

Motion made by Mrs. Weaver and seconded by Mr. Michael to adopt the agenda for the January 10, 2019 regular meeting.

Motion carried
2019 Meeting Schedule
#05-19

Motion made by Mr. Shell and seconded by Mrs. Weaver to approve the meeting schedule for 2019 found in Exhibit 2 as follows:

- January 10
- February 7
- February 14
- March 12
- April 11
- May 15
- June 12
- July 9
- August 1
- August 15
- September 12
- October 10
- November 13
- December 12

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None
Motion carried

Notification

Any person desiring personal notification of a regular and/or special meeting of the Governing Board or its committees shall provide the Treasurer of the Governing Board with sufficient number of self-addressed and stamped envelopes for the number of meetings for which advance notice is requested.

When it is necessary to call a special meeting without sufficient time to mail advance notices, a reasonable effort will be made to contact persons requesting advance notice by other communication procedures and methods.

Superintendent Authorizations
#06-19

Motion made by Mr. Smith and seconded by Mr. Shell to appoint the Superintendent or his designee with the authority to apply for and participate in federal, state, and local program grants and to authorize the Superintendent to employ temporary personnel and accept resignations in accordance with Governing Board Policies #3120 and #4120.

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None
#07-19
Motion made by Mr. Roberts and seconded by Mrs. Weaver to authorize the Superintendent to employ temporary personnel and accept resignations in accordance with Governing Board Policies #3120 and #4120.

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None

Communications

A records retention meeting will be held on February 14, 2019 at 4:15 in the board room located at 200 South Keowee Street, Dayton, Ohio.

Superintendent’s Reports
• Air Camp
• Northridge
• Partnerships with ESC of Central Ohio and Hamilton County ESC

Personnel Actions

#08-19
Motion made by Mr. Smith and seconded by Mr. Roberts that the resignations, new employment, contract amendments and supplemental contracts found in Exhibit 3 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None

#09-19
Motion made by Mr. Roberts and seconded by Mrs. Weaver that the unpaid leave of absence in Exhibit 3 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Salary Schedules
#10-19

Motion made by Mrs. Weaver and seconded by Mr. Shell that the following salary schedules be approved:

#670 Data Analyst
#755 School Engagement Coordinator
#1020 Air Camp Director

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None

Approval of Performance/Consultant Contracts
#11-19

Motion made by Mr. Shell and seconded by Mrs. Weaver that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of State Support Team
Contractual agreement between Montgomery County Educational Service Center and Neil Long to provide consulting for regional data dashboard by June 30, 2019 in the amount of; not to exceed $10,000.00 from FY19 VI-B.

Office of Social Emotional Learning
Contractual agreement between the Montgomery County Educational Service Center and The Village Network (TVN) to provide services as outlined in the agreement in the amount of $20,000.00 per month for up to 10 students.

District County Funds
Contractual agreement between the Montgomery County Educational Service Center and Ervin Educational Consulting LLC to provide Mad River Local Schools consulting services for the 2018 – 2019 school year in the amount of $27,000.

Contractual agreement between the Montgomery County Educational Service Center and Burges & Burges Strategists to provide Communications Engagement with Dayton Public Schools per agreement by July 31, 2019 in the amount of $48,000.00 plus expenses from District County.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried
Acceptance of Financial Statement  
#12-19

Motion made by Mrs. Weaver and seconded by Mr. Shell to accept the Financial Statement as presented in Exhibit 4.

Roll Call  
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith  
Nays – None  
Motion carried

Appointment of Public Records Designees  
#13-19

Motion made by Mr. Michael and seconded by Mrs. Weaver to approve the following resolution:

RESOLVED, that the Montgomery County Governing Board of Education appoints the Treasurer of the Montgomery County ESC to be the Governing Board’s first designee for the training and administration of the public records law and Assistant Treasurer as second designee.

Roll Call  
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver  
Nays – None  
Motion carried

Approval of Memberships for Calendar Year 2018  
#14-19

Motion by Mr. Roberts and seconded by Mr. Shell to approve the following memberships for Calendar Year 2019:

- Ohio Coalition for the Education of Children with Disabilities  
- Ohio Coalition for Equity and Adequacy of School Funding  
- OSBA Legal Assistance Fund  
- OSBA Membership  
- Ohio Education Policy Institute (OEPI)  
- NSBA

Roll Call  
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver  
Nays – None  
Motion carried
Approval of Legal Counsel
#15-19

Motion by Mrs. Weaver and seconded by Mr. Shell to approve the following resolution:

RESOLVED, that the Montgomery County Governing Board of Education approve the following firms as legal counsel for the Governing Board of Education:

- Bricker & Eckler
- Ennis & Britton
- Frost, Brown & Todd, LLC

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None
Motion carried

Approval of Contract and School Contracts
#16-19

Motion made by Mrs. Weaver and seconded by Mr. Roberts for approval of the following contract and school contracts for school year 2019:

RESOLVED, that the Montgomery County Educational Service Center approve the contract with Montgomery County Records and Microfilming for Imaging Center supplies and service for 2019.

RESOLVED, that the following school contract be approved for the dates, service and fee as listed on the contract:

Air Camp, Inc.
Board of Education of Miamisburg City Schools

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried
Enter Executive Session

#17-19

Motion made by Mr. Roberts and seconded by Mrs. Weaver to enter executive session at 4:56 p.m. to consider the Evaluation of the Superintendent in accordance with ORC 121.22 (G) (1) for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing for the purpose of preparing for negotiations at 4:56 pm.

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None
Motion carried

Exit Executive Session

#18-19

Motion made by Mrs. Weaver and seconded by Mr. Smith to exit executive session at 5:08 p.m.

Roll Call
Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver
Nays – None
Motion carried

Adjournment

#19-19

Motion made by Mrs. Weaver and seconded by Mr. Michael that the meeting be adjourned.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Meeting adjourned at 5:32 p.m.

President

Treasurer
RESOLVED, that the Regular Governing Board Meetings for 2019 of the Montgomery County Educational Service Center be held at the Montgomery County Educational Service Center, 200 South Keowee Street, Dayton, Ohio, on the following dates and times:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 10</td>
<td>4:00</td>
</tr>
<tr>
<td><em>February 14</em></td>
<td>4:15</td>
</tr>
<tr>
<td>February 27 (Wednesday)</td>
<td>6:00</td>
</tr>
<tr>
<td>March 12 (Tuesday)</td>
<td>4:00</td>
</tr>
<tr>
<td>April 11</td>
<td>4:30</td>
</tr>
<tr>
<td>May 15 (Wednesday)</td>
<td>4:30</td>
</tr>
<tr>
<td>June 18</td>
<td>4:30</td>
</tr>
<tr>
<td>July 9 (Tuesday)</td>
<td>4:00</td>
</tr>
<tr>
<td>August 1</td>
<td>4:30</td>
</tr>
<tr>
<td>August 15</td>
<td>4:30</td>
</tr>
<tr>
<td>September 12</td>
<td>4:30</td>
</tr>
<tr>
<td>October 10</td>
<td>4:00</td>
</tr>
<tr>
<td>November 13 (Wednesday)</td>
<td>4:30</td>
</tr>
<tr>
<td>December 12</td>
<td>4:30</td>
</tr>
</tbody>
</table>

* Records Retention Meeting, 
**February 14, 2019, 4:15pm,**
200 South Keowee Street, Board Room

**BAC Meeting**
**February 27, 2019, 6:00pm,**
Marriott - Univ. of Dayton

**SWOSBA**
**March 12, 2019**
Warren County CTC, 5:00pm

Scholarship Awards Program
**April 9, 2019 @ 11:30 am**
Marriott - Univ. of Dayton

**MD Prom:**
**April 13, 2019**
Learning Center East

**MD Graduation:**
**May 15, 2019 – 7:00pm**
Northridge Auditorium

**ED Senior Celebration:**
**May 23, 2019 – 9:00am**
Christ Church

**Administrators Meeting**
**August 1, 2019 – 7:45am**
617 E. 3rd Street
Steam Plant

**Convocation**
**August 6, 2019 – 8:00am**
1414 South Patterson Blvd.
The Marriott at UD

**SWOSBA**
**October 10, 2019**
TBD
Exhibit 3

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

a. Accept Resignation(s)/Retirement(s):

Mary Coleman, Educational Assistant, effective January 4, 2019
Kristy Kavey, Educational Assistant, effective December 31, 2018
Amanda Pennington, Sub Assistant, effective December 14, 2018
Deborah Ramey, Food Service Clerk, effective December 21, 2018
Denise Van Winkle, Educational Assistant, Retirement, effective July 1, 2019

b. Approval of New Employment:

Approval of Administrative Staff, 1 year contract:

Amie Burr, School Engagement Coordinator, Salary Schedule 755-1, effective February 13, 2019
Hope Collins, Birth to 5 Program Manager, LTE Dayton, Salary Schedule 1011, effective January 2, 2019
Shannon Coblenz, Director of Operations Air Camp, LTE, Salary Schedule 1020, effective January 2, 2019
William Lausor, Special Education Director, Salary Schedule 610-B-8, effective August 1, 2019
Alicia Mitchell, Data Analyst, Salary Schedule 670-8, effective January 14, 2019
Melissa Nickels, School Psychologist Assistant, Salary Schedule 730-C-5, effective January 7, 2019
Bryan Stewart, Workforce Director, Salary Schedule 615-C-1, effective January 21, 2019

Approval of Licensed Staff, 1 year contract:

Amara Bowemaster, Teacher, Salary Schedule 715-C-1, effective January 7, 2019
Allison Messer Teacher, Salary Schedule 715-D-7, effective December 19, 2018

Approval of Classified Staff, 1 year contract:

Kelly Fourman Secretary, Salary Schedule 805-A-14, effective January 2, 2019
Shannon Terpenning, Food Service Clerk, Salary Schedule 815-A-3, effective January 14, 2019
Brandon Virgin, Computer Technologist, Salary Schedule 636-4, effective January 2, 2019

Approval of Classified Substitutes, effective 2018-2019 contract year:

Mary Coleman
James Cooper
Morris Dixon

Paul Hawkins
Kevin Kucharski
Jane Sanchez
Eric Stoiber

Approval of Licensed Substitutes, effective 2018-2019 contract year:

Mary Coleman
Paul Hawkins
Jane Sanchez
Eric Stoiber
c. Approval of Contract Amendment(s):
   Barbara Werling-Elrod, from Salary Schedule 805-A-5 to 805-D-5, effective January 2, 2019

d. Approval of Resolution for Additional Days:
   (None)

e. Approval of Contract Renewal(s):
   (None)

f. Approval of Supplemental Contract(s):
   Lynn Clayton, up to 30 hours extended services, 2017-2018 school year, at 2017-2018 rate

g. Accept Resignation(s), end of 2018-2019 contract:
   (None)

h. Approval of Unpaid Leave:
   Asia Spence, December 11, 2018, through January 11th, 2019.
Office of the Treasurer
January 10, 2019 Board Report

Monthly Trend

- Took in approximately $450,000 more than what we spent for the month.
- Our deficit has gone from $500,000 at the end of November to just under $10,000 as the larger invoices were paid as expected before the holidays.
- As I have shown in the chart above, both line items have begun to level out this year painting a much better picture than what we saw last month.

District/County pg.2
- Expenses totaling $324,815.45 through the end of December.

Investments pg.2
- No activity other than investment income this month.

All Other Funds pg.3
- The ADAMHS contract has been finalized so the outstanding invoices will get paid.

Three Year Comparison pg.4
- Receipts have seen a steady rise over the last few years as have expenses. Expenses have grown at a much faster pace as we continue to hire new staff and grow new programs. All of this is good but it does take some time for receipts to catch up as shown by the narrow deficit of under $10,000 for the fiscal year.
- If some of the larger invoices get paid in January, we will see similar results to December and perhaps even be in the black for the year.
- As of this memo, we have invoiced only three of the nine billing cycles in the year and usage appears to be above the estimates overall. If this trend continues, we will be sending out more invoices at year end than we will refund checks. Again, I remain optimistic for the year as a whole.
## Montgomery County Educational Service Center Financial Report - Dec 2018

<table>
<thead>
<tr>
<th></th>
<th>MTD Estimate</th>
<th>MTD Actual</th>
<th>MTD Differ</th>
<th>YTD Estimate</th>
<th>YTD Actual</th>
<th>YTD Differ</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Cash Balance</strong></td>
<td>$17,929,602.80</td>
<td>$17,215,856.76</td>
<td>(713,746.04)</td>
<td>$17,674,641.01</td>
<td>$17,674,641.01</td>
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<td><strong>RECEIPTS</strong></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Excess Costs</td>
<td>$541,666.67</td>
<td>$511,901.60</td>
<td>(29,765.07)</td>
<td>$3,250,000.00</td>
<td>$2,016,744.54</td>
<td>(1,233,255.46)</td>
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<tr>
<td>District Costs</td>
<td>$2,000,000.00</td>
<td>$2,140,557.12</td>
<td>140,557.12</td>
<td>$12,000,000.00</td>
<td>$12,904,155.54</td>
<td>904,155.54</td>
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<td>Investments</td>
<td>$13,333.33</td>
<td>$28,558.61</td>
<td>15,225.28</td>
<td>$80,000.00</td>
<td>$130,394.22</td>
<td>50,394.22</td>
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<td>Fiscal Agent, Misc, etc.</td>
<td>$243,771.66</td>
<td>$386,226.53</td>
<td>142,454.87</td>
<td>$1,462,629.95</td>
<td>$1,559,539.87</td>
<td>96,909.93</td>
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<td>Advances Returned</td>
<td>$195,161.66</td>
<td>$195,309.47</td>
<td>(1,852.19)</td>
<td>$1,290,969.94</td>
<td>$1,192,022.72</td>
<td>(98,947.22)</td>
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<tr>
<td>Foundation</td>
<td>$41,666.67</td>
<td>-</td>
<td>-</td>
<td>$250,000.00</td>
<td>-</td>
<td>(250,000.00)</td>
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<tr>
<td><strong>TOTAL RECEIPTS</strong></td>
<td>$3,055,599.98</td>
<td>$3,262,533.33</td>
<td>206,933.35</td>
<td>$18,833,599.89</td>
<td>$18,128,527.79</td>
<td>(705,072.09)</td>
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<tr>
<td><strong>RECEIPTS + BALANCE</strong></td>
<td>$20,985,202.78</td>
<td>$20,478,410.09</td>
<td>(506,792.69)</td>
<td>$36,508,240.90</td>
<td>$35,803,168.80</td>
<td>(705,072.09)</td>
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<tr>
<td><strong>EXPENDITURES</strong></td>
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<tr>
<td>Salaries</td>
<td>$1,750,000.00</td>
<td>$1,768,365.02</td>
<td>(18,365.02)</td>
<td>$10,500,000.00</td>
<td>$10,791,121.45</td>
<td>(291,121.45)</td>
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<td>Fringe Benefits</td>
<td>$583,333.33</td>
<td>$560,081.10</td>
<td>23,252.23</td>
<td>$3,500,000.00</td>
<td>$3,328,030.13</td>
<td>171,969.87</td>
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<td>Purchased Services</td>
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<td>$444,615.76</td>
<td>97,050.91</td>
<td>$3,250,000.00</td>
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<td>351,702.98</td>
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<td>Supplies</td>
<td>$66,666.67</td>
<td>$31,429.13</td>
<td>35,237.54</td>
<td>$400,000.00</td>
<td>$477,013.51</td>
<td>(77,013.51)</td>
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<td>Capital Outlay--NEW</td>
<td>$83,333.33</td>
<td>$3,558.25</td>
<td>79,775.08</td>
<td>$500,000.00</td>
<td>$205,116.90</td>
<td>294,883.10</td>
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<tr>
<td>Other</td>
<td>$37,940.96</td>
<td>$5,205.11</td>
<td>32,735.85</td>
<td>$227,645.74</td>
<td>$438,434.07</td>
<td>(210,788.33)</td>
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<tr>
<td>Advances</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
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<tr>
<td>Transfers</td>
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<td>$-</td>
<td>-</td>
<td>$-</td>
<td>$-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL EXPENDED</strong></td>
<td>$3,104,607.62</td>
<td>$2,813,254.37</td>
<td>291,353.25</td>
<td>$18,627,645.74</td>
<td>$18,138,013.08</td>
<td>489,632.66</td>
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<tr>
<td><strong>ENDING CASH BALANCE</strong></td>
<td>$17,880,595.16</td>
<td>$17,635,155.72</td>
<td>(798,145.94)</td>
<td>$17,880,595.16</td>
<td>$17,635,155.72</td>
<td>(1,194,704.76)</td>
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<tr>
<td><strong>ENCUMBRANCES</strong></td>
<td>$2,884,079.19</td>
<td>-</td>
<td>SF Settlements</td>
<td>$-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>ADJ. CASH BALANCE LAST DAY OF MONTH</strong></td>
<td>$14,751,076.53</td>
<td>-</td>
<td>Excess Costs</td>
<td>$117,550.58</td>
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<tr>
<td></td>
<td>$1,238,797.51</td>
<td>District $6.50 Deduct</td>
<td>Miscellaneous</td>
<td>$776,572.80</td>
<td>-</td>
<td>-</td>
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<tr>
<td></td>
<td>$13,512,279.02</td>
<td>Adjusted Balance</td>
<td>Total........</td>
<td>$894,123.38</td>
<td>-</td>
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</tr>
</tbody>
</table>
DISTRICT $6.50 DEDUCT PROGRAM

District/County Funding FY19  $1,071,345.00
Carry-Over from FY18     $ 937,845.63
Additional Payments received in FY19 $ 90,094.83

Expended as of January 1, 2019 $ 2,099,285.46

$ 324,815.45

$ 1,774,470.01

District/County Funding Receipts thru:

December $ 535,672.50
Carry-Over from FY18 $ 937,845.63
Additional Payments received in FY19 $ 90,094.83

Expended as of January 1, 2019 $ 1,563,612.96

$ 324,815.45

$ 1,238,797.51

MONTHLY INVESTMENT REPORT

Total Principal $13,855,168.40
Average Yield to Maturity 1.80%
Average Maturity 2.93

Estimated Market Value $13,934,467

YTD Interest Income $223,416

Income

BALANCES AS OF January 1, 2019

Book Balance $ 18,652,461.72
Money Market 0.90% $ 2,395,341.25
Investments $13,855,168.40
Uninvested Balance $ 2,401,952.07

Page 2
<table>
<thead>
<tr>
<th>FUND</th>
<th>SCC</th>
<th>BEGINNING FISCAL YEAR BALANCE</th>
<th>FISCAL YEAR TO DATE RECEIPTS</th>
<th>FISCAL YEAR TO DATE EXPENDITURES</th>
<th>BALANCE</th>
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<tbody>
<tr>
<td>006 Lunchroom Fund</td>
<td>9005</td>
<td>$0.00</td>
<td>$63,160.25</td>
<td>$107,721.78</td>
<td>($44,561.53)</td>
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<td>007 Special Trust</td>
<td>9001</td>
<td>$45.50</td>
<td>$0.00</td>
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<td>007 Handicapped Children's Fund</td>
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<td>014 MUH Shared Reading Library</td>
<td>9190</td>
<td>$0.00</td>
<td>$1,000.00</td>
<td>$770.00</td>
<td>$230.00</td>
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<td>014 DASA-UD</td>
<td>9200</td>
<td>$99,059.05</td>
<td>$3,500.00</td>
<td>$16,313.46</td>
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<td>014 DASA/Employee</td>
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<td>$5,103.56</td>
<td>$0.00</td>
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<td>014 Battelle for Kids</td>
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<td>$11,572.38</td>
<td>$1,800.00</td>
<td>$3,720.42</td>
<td>$9,651.96</td>
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<td>014 Gifted Student Retreat</td>
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<td>$4,889.75</td>
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<td>$0.00</td>
<td>$4,889.75</td>
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<td>014 Regional Transportation</td>
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<td>$4,000.00</td>
<td>$8,525.03</td>
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<tr>
<td>019 NEA-Learning &amp; Leadership</td>
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**GRAND TOTAL**  
$1,485,051.60 $1,473,998.27 $1,972,158.53 $980,891.34
### MONTGOMERY COUNTY E.S.C.
#### THREE YEAR COMPARISON

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