OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Monday, July 17, 2017

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Monday, July 17, 2017, at 4:30 p.m. The meeting was called to order by President Greg Shell. The Pledge of Allegiance was given.

Roll Call
Present: Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Others Present: Mr. DePalma, Mr. Barrett, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Oliver, and Mrs. Davies
Guests: Mary Hargreaves, Rusty Clifford, Betsy Apolito

Approval of Minutes
#102-17

Motion made by Mrs. Weaver and seconded by Mr. Smith to approve the minutes of the regular meetings on June 8, 2017.

Motion carried

Adoption of Board Agenda
#103-17

Motion made by Mr. Shell and seconded by Mr. Michael to adopt the agenda for the July 17, 2017 regular meeting.

Motion carried

Reports
The Governing Board received reports on the following topics:

- NORTHRIDGE
- PRESCHOOL PROMISE

Personnel Actions – Resignations/Retirements 2016-2017
#104-17

Motion made by Mr. Smith and seconded by Mr. Roberts that the Resignations/Retirements in Exhibit 2 be approved.
Personnel Actions – Resignations/Retirements 2016-2017 (cont’d)

Roll Call
Yees – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
Motion carried

Personnel Actions – Administrative: 02/One Year Contracts, Certified Staff: 08/One Year Contracts, Classified Staff: 081/One Year Contracts
#105-17

Motion made by Mrs. Weaver and seconded by Mr. Michael that the Administrative: 02/One Year Contracts, Certified Staff: 08/One Year Contracts, and the Classified Staff: 081/One Year Contracts found in Exhibit 2 be approved.

Roll Call
Yees – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
Motion carried

Personnel Actions – Resignations: 2017-2018
#106-17

Motion made by Mr. Smith and seconded by Mr. Roberts that the Resignations: 2017-2018 found in Exhibit 2 be approved.

Roll Call
Yees – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
Motion carried

Approval of Performance/Consultant Contracts
#107-17

Motion made by Mr. Michael and seconded by Mrs. Weaver that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Instructional Services

Contractual agreement between the Montgomery County Educational Service Center and MaryEllen Carpenter to provide professional development during the Guided Gifted Learners Institute at Valley View Local Schools on August 9, 2017 in the amount of $600 to be paid out of the Gifted account.
Approval of Performance/Consultant Contracts (cont’d)

Contractual agreement between the Montgomery County Educational Service Center and Ellen Belcher Langer to provide editing and writing support with Guiding Gifted Learners training materials in the amount of $1000 to be paid out of the Gifted account.

Contractual agreement between the Montgomery County Educational Service Center and AGS Entertainment, Inc. (Adam Shell) Speaking Engagement on August 9, 2017 in the amount of $6800 to be paid out of the Superintendent’s account.

Contractual agreement between the Montgomery County Educational Service Center and Charlotte Chinn to deliver AmeriCorps Reading Tutor Coordination from July 1, 2017 through June 30, 2018. Payment not to exceed $25,000. Total cost to be paid from AmeriCcrps K-3 Tutor Grant.

Contractual agreement between Montgomery County governing Board of Education and EGP Strategies Corporation for production of Construction Technologies Industry Online Course, to be paid out of Curriculum General on or before December 31, 2017, not to exceed $110,000 for phase one and not to exceed $75,000 for phase two for customized industry videos and content.

Office of Superintendent

Contractual agreement between the Miami County Educational Service Center and the Montgomery County Educational Service Center for the Miami County Educational Service Center to provide general administrative services, curriculum administrative services and administrative services for human resources to the Montgomery County Educational Service Center from August 1, 2017 through July 31, 2018.

Contractual agreement between Montgomery County Educational Service Center and Preschool Promise, Inc. for Montgomery County Educational Service Center to provide personnel for administrative services from August 1, 2017 – July 31, 2018 per contract terms.

Contractual agreement between Montgomery County Educational Service Center and Princeton City School District for MCESC to provide an EMIS Consultant for the period July 17, 2017 – July 31, 2017.

Office of Treasurer

Dayton Montgomery County Scholarship Program to contract with Centerville City Schools for the 2017 - 2018 school year for the 2018 scholarship fund in the amount of $6,600 to be paid out of District County Funds.

Breakout Games West Chester to contract with West Carrollton City Schools for a leadership team retreat on or by June 30, 2018 in the amount of $700 to be paid out of District County Funds.
Approval of Performance/Consultant Contracts (cont’d)

South Metro Regional Chamber of Commerce to contract with Centerville City Schools BEC (Business Educational Cooperative) for the 2017 - 2018 school year in the amount of $14,000 to be paid out of District County Funds.

NEOLA to contract with Centerville City Schools to provide annual maintenance for an electronic publishing program for the 2017 - 2018 school year in the amount of $6,000 to be paid out of District County Funds.

WORKS International to contract with Centerville City Schools to provide an EmployeeSafe Annual Suite License for the 2017 – 2018 school year in the amount of $25,000 to be paid out of District County Funds.

Contractual agreement between the Montgomery County Educational Service Center and Marriott Hotel Group to contract with West Carrollton City Schools to provided services for the leadership team retreat on July 27, 2017 and July 28, 2017 in the amount of $7,500.

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
**Motion carried**

Approval of Substitute Salaries
#108-17

Motion made by Mr. Michael and seconded by Mr. Roberts that the following Substitute Salaries be approved for the 2017-2018 school year:

- Substitute Teacher - $115/ day
- Substitute Educational Assistant - $15.00 /hr.

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
**Motion carried**

Acceptance of Financial Statement
#109-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts to accept the Financial Statement.

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None
**Motion carried**
Approval of Contract with Kettering City School District

#110-17

Motion made by Mr. Michael and seconded by Mr. Smith that the Montgomery County Educational Service Center enter into a contract with Kettering City School District, Food and Nutrition Services, to provide food service to Montgomery County Learning Center East, Montgomery County Learning Center West, YPH, and KECEC Preschool. Services are to be provided August 16, 2017 through May 30, 2018. Each meal is priced at $1.75 for breakfast and $3.15 for lunch from the Food Service Fund.

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None

Motion carried

Approval of Membership Dues

#111-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts to approve the following Membership Dues:

RESOLVED, that the membership dues to the Tristate Trauma Network be approved for payment in the amount of $450. (Membership Period: July 17, 2017 through December 31, 2017).

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None

Motion carried

Adjournment

#112-17

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Roll Call
Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Nays – None

Motion carried

Meeting adjourned at 4:55 p.m.
Adjournment (cont'd)

President

Treasurer
Office of the Treasurer
July 17, 2017 Board Report

Board Report pg.1

- Beginning cash balance: $17,403,442.66
- Receipts: 2,560,519.18
- Expenditures: 3,006,369.10
- Ending Cash Balance: $16,957,592.74
- Encumbrances: 1,289,315.49
- Adjusted cash balance: $15,668,277.25

City County pg.2

- Expenses totaling $840,889.75 or 89% of all available funds. The remainder of this money will be rolled over into next year’s budget.

Investments pg.2

- We had no activity in the month of June in this account. With some big projects on the horizon, I will begin looking at some shorter term investments as they rollover in the coming months. This will drive down our yield and our average maturity but with the market rates continuing to climb, the difference may not even be noticeable. This will allow for the liquidity we will need going forward.

All Other Funds pg.3

- All negative balances were cleared thanks to the advances and transfers you all approved at the Jun 6th board meeting. Now that the fiscal year is closed, this money will be returned to the general fund and we will see those numbers in the red again for our August meeting.

Three Year Comparison pg. 4

- Expenses outpaced receipts by a pretty wide margin this month. We can attribute this to a couple of things; foundation settlement refunds and advances to the grants. These two items alone totaled over $1.4 million. While nearly all of the refund checks cleared prior to June 30th, the invoices didn’t get the same response. Of the more than $1.7 million invoiced for foundation settlements, we only saw $600,000 of this money prior to June 30th come in. With that being said, our outstanding receivables ballooned to over $3 million at one point during the reconciliation process. We now sit at just over $2 million which is the highest number we have seen all year. However, this is not uncommon for June. Historically, July and August have been our higher revenue months as districts defer the expenditure to the next fiscal year.
## Montgomery County Educational Service Center Financial Report

### Jun 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>MTD Estimate</th>
<th>MTD Actual</th>
<th>MTD Difference</th>
<th>YTD Estimate</th>
<th>YTD Actual</th>
<th>YTD Difference</th>
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<td><strong>Beginning Cash Balance</strong></td>
<td>$17,124,283.96</td>
<td>$17,403,442.66</td>
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<td>$17,317,191.86</td>
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<td><strong>Receipts</strong></td>
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<td>Excess Costs</td>
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<td>District Costs</td>
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<td>Fiscal Agent, Misc, etc.</td>
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<td>Advances Returned</td>
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<td>Rental/CAFS</td>
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<td>($111,551.51)</td>
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<td><strong>Total Receipts</strong></td>
<td>$2,643,964.82</td>
<td>$2,560,519.18</td>
<td>($83,445.64)</td>
<td>$31,727,577.86</td>
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<td><strong>Receipts + Balance</strong></td>
<td>$19,507,987.57</td>
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<td><strong>Expenses</strong></td>
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<td>Salaries</td>
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<td>Purchased Services</td>
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<td>Supplies</td>
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<td>Capital Outlay–NEW</td>
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<td>$575,000.00</td>
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<td>Other</td>
<td>$21,733.10</td>
<td>$17,432.52</td>
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<td>($525,006.46)</td>
<td>$100,000.00</td>
<td>$625,006.46</td>
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<td>Transfers</td>
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<td>($750,000.00)</td>
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<td><strong>Total Expended</strong></td>
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<td>$31,975,278.30</td>
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<td><strong>Ending Cash Balance</strong></td>
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<td>$16,957,592.74</td>
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<td><strong>Encumbrances</strong></td>
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<td>SF Settlements</td>
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<td><strong>Adj. Cash Balance Last Day of Month</strong></td>
<td>$15,568,277.25</td>
<td>Miscellaneous</td>
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<td><strong>Adjusted Balance</strong></td>
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<td>$15,171,743.57</td>
<td>$2,035,665.36</td>
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</table>
CITY $6.50 DEDUCT PROGRAM

City/County Funding FY17 $  944,784.00
Carry-Over from FY16  $  269,133.81
Additional Payments received in FY17  $  123,505.62

Expended as of July 1, 2017

$  1,337,423.43

$  840,889.75

$  496,533.68

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City/County Funding Receipts thru: June $  944,784.00
Carry-Over from FY16 $  269,133.81
Additional Payments received in FY17 $  123,505.62

Expended as of July 1, 2017

$  1,337,423.43

$  840,889.75

$  496,533.68

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MONTHLY INVESTMENT REPORT

Total Principal $14,500,000

Average Yield to Maturity 1.33%

Average Maturity 2.69

Estimated Market Value $14,437,066

Estimated Interest Income $192,215

BALANCES AS OF July 1, 2017

Book Balance $  18,481,219.50

Money Market 0.05% $  2,873,704.97

Investments (CD's) $14,500,000.00

Uninvested Balance $  1,107,514.53

PNC
<table>
<thead>
<tr>
<th>FUND</th>
<th>SCC</th>
<th>BEGINNING FISCAL YEAR BALANCE</th>
<th>FISCAL YEAR TO DATE RECEIPTS</th>
<th>FISCAL YEAR TO DATE EXPENDITURES</th>
<th>BALANCE</th>
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<td>599 Early Learning Challenge FY16</td>
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<td>599 SPOG FY17</td>
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<td><strong>GRAND TOTAL</strong></td>
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<td><strong>$4,690,038.05</strong></td>
<td><strong>$1,511,857.08</strong></td>
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## MONTGOMERY COUNTY E.S.C. THREE YEAR COMPARISON

### JUNE Year-To-Date

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<th>FY15</th>
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<th>FY17</th>
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<tr>
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<td>$16,381,236.90</td>
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<td><strong>RECEIPTS</strong></td>
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<td>Excess Costs</td>
<td>6,104,886.95</td>
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<td>5,886,558.85</td>
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<td>District Costs</td>
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<td>Investments</td>
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<td>Fiscal Agent Misc, etc.</td>
<td>3,062,614.99</td>
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<td>Advances Returned</td>
<td>410,425.23</td>
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<td>Other/Rental/CAFS</td>
<td>354,606.38</td>
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<td><strong>TOTAL RECEIPTS</strong></td>
<td>$30,586,202.73</td>
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<td><strong>RECEIPTS + BALANCE</strong></td>
<td>$46,967,439.63</td>
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<tr>
<td><strong>EXPENDITURES</strong></td>
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<td>Salaries</td>
<td>16,869,989.54</td>
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<td>Fringe Benefits</td>
<td>5,182,821.94</td>
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<tr>
<td>Purchased Services</td>
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<td>Supples</td>
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<td>363,305.58</td>
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<td>Capital Outlay</td>
<td>2,116,938.64</td>
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<td>638,604.63</td>
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### Other

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</thead>
<tbody>
<tr>
<td>Transfers</td>
<td>150,054.36</td>
<td>108,102.08</td>
<td>160,455.78</td>
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<td>Advances</td>
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<td>464,550.68</td>
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<td><strong>TOTAL EXPENDED</strong></td>
<td>$30,158,209.42</td>
<td>$30,048,400.04</td>
<td>$32,483,621.08</td>
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### ENDING CASH BALANCE

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<th>FY15</th>
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<th>FY17</th>
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</thead>
<tbody>
<tr>
<td>CITY/COUNTY BALANCE</td>
<td>$16,809,230.21</td>
<td>$17,317,191.86</td>
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<tr>
<td>ADJUSTED CASH BALANCE</td>
<td>$16,424,104.94</td>
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<td>Outstanding Receivables</td>
<td>$899,777.99</td>
<td>$1,982,435.31</td>
<td>$2,035,665.36</td>
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EXHIBIT 1

Personnel Actions
Exhibit 1

a. Resignations/Retirements: 2016-17

Christopher Hennen, Substitute Teacher, effective June 15, 2017
Michelle Creech, Intervention Specialist, effective August 8, 2017
Nicole Hall, Substitute Educational Assistant, effective end of 2016-2017 contract
Breanna Lloyd, Substitute Educational Assistant, effective end of 2016-2017 contract
Mick Lopez, Intervention Specialist, effective end of 2016-2017 contract
Elizabeth Wolfe-Eberly, Professional Development Coordinator, effective end of 2016-2017 contract
Lakeisha Cannon, Substitute Educational Assistant, effective end of 2016-2017 contract
DaJuana Lewis, Substitute Educational Assistant, effective end of 2016-2017 contract
Courtney Duncan, Substitute Educational Assistant, effective end of 2016-2017 contract
Alyssa Medeiros, Substitute Educational Assistant, effective end of 2015-2017 contract
Michael Sanders, Substitute Educational Assistant, effective end of 2015-2017 contract
Justin Henkaline, Substitute Educational Assistant, effective end of 2016-2017 contract
Tiffany Parker, Substitute Educational Assistant, effective end of 2016-2017 contract
Christie Pritchard, School Psychologist, effective end of 2016-2017 school year
Sara Campbell, Intervention Specialist, effective end of 2016-2017 school year

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

b. Administrative 02/One Year Contracts

Taylor Petry, Speech/Language Pathologist, Salary Schedule 630- C-1, effective August 2, 2017
Latoria Marcellus, Preschool Promise Director of Quality, Learn to Earn Dayton, Salary Schedule 1008, effective August 1, 2017
Holly Pressley, Assistant Principal -- Elementary, Salary Schedule 611-A, effective August 2, 2017
Exhibit 1 (continued)

c. Administrative: 02/Two Year Contracts

Elizabeth Wolfe-Eberly, Director of the Dayton Regional STEM Center, Salary Schedule 610-B-8, effective August 1, 2017

d. Certified Staff: 08/One Year Contracts

Amara Bowdenmaster, Interpreter, Salary Schedule 830-2, effective July 1, 2017
Richard Blaine Markland, Intervention Specialist, Salary Schedule 715-D-9, effective August 2, 2017
Megan Vanchure, Intervention Specialist, Salary Schedule 715-A-1, effective August 2, 2017
Melissa Mize, Intervention Specialist, Salary Schedule 715-C-3, effective August 2, 2017
Marilyn Stekli, Transition to Work Coordinator, Salary Schedule 710-D-10, effective July 1, 2017
Lori Herrick, Intervention Specialist, Salary Schedule 715-D-11, effective August 2, 2017

e. Classified Staff: 081/One Year Contracts

Ronnie McGraw, Custodian, Salary Schedule 850-3, effective July 3, 2017
William Johnson-Ofoegbu, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
Nicole Hall, Educational Assistant, Salary Schedule 835-2, effective August 2, 2017
Breanna Lloyd, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
Unique Lane, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
Kathy Vail, Family Consultant Facilitator, Salary Schedule 860-1, effective July 18, 2017
Jessica McKelvey, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
Alyssa Medieros, Educational Assistant, Salary Schedule 835-2, effective August 2, 2017
Courtney Duncan, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
DaJuana Lewis, Educational Assistant, Salary Schedule 835-2, effective August 2, 2017
e. **Classified Staff: 081/One Year Contracts (continued)**

Lakeisha Cannon, Educational Assistant, Salary Schedule 835-2, effective August 2, 2017
Justin Henkaline, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
Tiffany Parker, Educational Assistant, Salary Schedule 835-3, effective August 2, 2017
Michael Sanders, Educational Assistant, Salary Schedule 835-4, effective August 2, 2017
Anthya McClurkin, Educational Assistant, Salary Schedule 835-6, effective August 2, 2017
Christina Glover, Payroll Specialist, as needed, at current hourly rate
Dawnna Cron, Payroll Officer, Salary Schedule 802-J, effective August 1, 2017

f. **Classified Staff: 081/New Continuing Contracts**

Deborah Ramey, Food Service Clerk, Salary Schedule 815-A-5

g. **Certified Substitutes for the 2017/2018 school year, Substitute Salary Schedule as needed, contingent upon proper certification and criminal record report:**

Kathy Trangenstein

h. **Supplemental Contracts:**

Lisa Saylor, 15 days of extended service, 2017-2018 school year
Latoria Marcellus, 23 days of supplemental service, through July 31, 2017
Amara Bowermaster, up to 25 days for Summer RISE program, at current daily rate
Lahela Snyder, up to 6 days for summer professional development and training, at current daily rate
April Oliver, as needed, to coordinate software implementation and electronic time sheet, to be paid $3,000 in a lump sum on the first pay in September, 2017
Denise Kovacs, 10 days of supplemental service through July 31, 2017, at current daily rate
Jenny Appelbaum : up to 20 days at current hourly rate
Angela Theewis-Sheets: up to 5 days at current daily rate
Beth Pendergast: up to 5 days at current daily rate
Barb Savino: up to 8 days at current daily rate
Catherine Rhoads: up to 5 days at current daily rate
Dana Saddler: up to 15 days at current daily rate
Holly Pressley: up to 15 days at current daily rate
Laura Windholtz: up to 5 days at current daily rate
Tammi Jo Slieff: up to 5 days at current daily rate

i. Contract Amendment Due Salary Changes:

Connie Nichols, Salary Schedule 625
Laura Kuebel, School Psychologist, Salary Schedule 625 E
Jodi Kulka, School Psychologist, Salary Schedule 625 K
Michaione Flynn, School Psychologist, Salary Schedule 625 A
Jean Smith Stouffer, School Psychologist, Salary Schedule 625 K
Denise Kovacs, School Psychologist, Salary Schedule 625 E
Deborah Reichard-Smith, School Psychologist, from 200 days to as needed, Salary Schedule 625 J
Caryn Kelley, Educational Consultant, from $57,779.68 to $60,280

j. Supplemental Contract Amendment:

Kristopher Ketron, duties to be performed in June, 2017
Ami Beam, Educational Assistant, up to 5 days, $16.79
Sally Carsner, Educational Assistant, up to 5 days, $16.79

k. Resignations/Retirements: 2017-18

Latoris Marcellus, Preschool Promise Director of Quality, effective end of 2017-2018 contract
Thomas Lasley, CEO Learn to Earn Dayton, effective end of 2017-2018 contract
Robyn Lightcap, Executive Director, Learn to Earn Dayton, effective end of 2017-2018 contract
Ritika Kurup, Director of Early Learning, Learn to Earn Dayton, effective end of 2017-2018 contract
Exhibit 1 (continued)

k. Resignations/Retirements: 2017-18 (continued)

Kelly Geers, Workforce Director, Learn to Earn Dayton, effective end of 2017-2018 contract
Ashley Marshall, Preschool Promise Program Director, effective end of 2017-2018 contract
Charmaine Webster, Preschool Promise Program Manager, Learn to Earn Dayton, effective end of 2017-2018 contract
Marie Giffen, Director of Finance, Learn to Earn Dayton, effective end of 2017-2018 contract
Te'Jal Cartwright, Preschool Promise Program Coordinator, Learn to Earn Dayton, effective end of 2017-2018 contract

l. Classified Staff as needed:

Dawnna Cron, Payroll Officer, as needed, through July 31, 2017, current hourly rate
Salary Schedule

# 1008 – Preschool Promise Director of Quality Initiatives, Learn to Earn Dayton

#802 – Payroll Officer
Montgomery County
Educational Service Center

SALARY SCHEDULE

#1008

229 DAYS

PRESCHOOL PROMISE DIRECTOR OF QUALITY INITIATIVES, LEARN TO EARN DAYTON

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Effective August 1, 2017

The step indicated on the salary notice/contract does not necessarily correlate to years of experience.
Montgomery County  
Educational Service Center  
SALARY SCHEDULE  
FOR INITIAL PLACEMENT ONLY  
The placement on the salary schedule does not correlate to years of experience  
#802

12 MONTHS  
PAYROLL OFFICER

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Effective July 1, 2017