

Treasurer/CFO Search for New Lebanon Local School District



Assisted by K-12 Business Consulting, OASBO & Montgomery County ESC

Mission

“New Lebanon Local School district is committed to educational excellence through preparation of all students to reach their career goals and become outstanding members of the community.”

The District

New Lebanon School District encompasses 33 square miles in rural Montgomery County, just west of Dayton. The district serves approximately 1,100 students in 3 schools: Dixie Elementary School, Dixie Middle School, and Dixie High School.

The Treasurer Search

The New Lebanon Local School District Board of Education is seeking qualified applicants for the position of Treasurer/CFO due to the impending retirement of the current Treasurer who served the district for the previous six years. The Board seeks an effective administrator in financial and administrative leadership to fill the vacancy. It is expected the new Treasurer will assume responsibilities on or before August 1, 2019. K-12 Business Consulting, the Ohio Association of School Business Officials (OASBO) and the Montgomery County ESC are assisting the Board in its search for an outstanding

District Profile

School Buildings

Elementary PK-4	1
Middle School 5-8	1
High School 9-12	1

Total Enrollment 1129

Number of Employees

Administrative	6
Certified Staff	88
Classified Staff	57
Treasurer's Staff	2

Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO works in partnership with the Superintendent and is an active participant on the senior leadership team. The CFO provides leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license or be prepared to complete requirements for the license promptly. Successful experience as a School Treasurer or Asst. Treasurer is preferred but not required. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- An individual who can skillfully provide financial leadership for the district;
- Proven ability to work collaboratively with others inside and outside the district – a team player;
- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/decisions through a financial lens;
- Demonstrated excellent inter-personal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Leadership skills for staff and various finance committees;
- Working knowledge of economic development methods;
- Experience with levy and bond issue laws and construction financing, accounting and reporting ;

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$74,900 to \$89,900, plus pickups, but is negotiable and commensurate with experience and qualifications.

New Lebanon Local School District is an Equal Opportunity Employer.

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

New Lebanon Board of Education

David Woodgeard, President	14	Years
Tonya Lankheit, Vice-President	8	Years
Stephanie Crawford	2	Years
Ron Moore	8	Years
Michael Roberts	10	Years

Financial Data

Operating Millage:	
Gross	44.95
Effective Residential	23.12
Effective Commercial	27.92
Bond	2.8
Permanent Improvement	2.8

Total Valuation	\$106,014,440
Bond Rating Moody's	Aa3

Appropriations - FY19

General Fund	\$13,399,959
Total - All Funds	\$16,310,689

Source of Funds FY18

Local Taxes	40.7%
State Funds	53.2%
Other	6.1%

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Treasurer Certificate/License

Note: Applicants should not make personal contact with any Board of Education members.

Visit <http://www.k12consulting.info/job-postings> for more information.

All application material can be emailed (preferred) or mailed to the following:

K-12 Business Consulting
"New Lebanon Local School District Treasurer Search"
P.O. Box 476
New Albany, OH 43054
cmohr@k12consulting.net

Direct questions concerning the position to:

Chris Mohr at 614.580.8544 or cmohr@k12consulting.net
Becky Jenkins 740.312.5394 or rjenkins@k12consulting.net

The District

We strive to create an educational community that encourages all students to undertake rigorous academic opportunities and use their skills and talents to serve others. Our core belief that Respect + Responsibility + Achievement = Success is the foundation of our academic program and the guiding principal of our mentorship of all students at New Lebanon Schools. All New Lebanon Schools strive for continuous improvement of excellent academic programs.

Each New Lebanon school strives for continuous student improvement. Dixie staff members use student data to evaluate instructional decisions and determine the best academic interventions for individual students. Dixie students have performed well on state assessments and a high percentage of students have enrolled in 2 and 4 year colleges.

Dixie students excel in athletics, music, art and community service. The curricular and extra-curricular activities in each school help to create well-rounded students with leadership and collaboration skills.

Dixie schools are grateful for the support of our community and welcome the involvement of community members at each school.

New Lebanon Local School District has not requested additional funding from local tax payers for 11 years. By closely examining utility expenses and other non-classroom costs, the district has been able to reduce costs in these areas in order to increase spending on instructional needs. Nearly 70% of the school budget is spent on the classroom—about 5% higher than the state average. New Lebanon's per-pupil spending remains more than \$1,000 below the state average while providing outstanding educational opportunities to all students.

Tentative Timeline

Announce Vacancy	05.14.2019
Application Materials Due	06.7.2019
Initial Interviews	06.12 & 13.2019
Final Interviews	06.19.2019
Action to Employ	06.24.2019
Est. Begin Employment	On or before 08.01.2019

These dates are subject to change. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications is
06.07.2019**

