

OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, February 16, 2017

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, February 16, 2017, at 4:30 p.m. The meeting was called to order by President Greg Shell. The Pledge of Allegiance was given.

Roll Call

Present: Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Others Present: Mr. DePalma, Mr. Barrett, Mr. Fox, Mrs. Terry, Mrs. Davies, and Mrs. Stout
Guests: Jeremy Joseph, Mandy Whitfield, Mary Hargreaves, Betsy Apolito

Approval of Minutes
#25-17

Motion made by Mr. Smith and seconded by Mr. Michael to approve the minutes of the regular meeting on January 4, 2017 and January 26, 2017 regular meetings.

Motion carried

Adoption of Board Agenda
#26-17

Motion made by Mr. Roberts and seconded by Mrs. Weaver to adopt the agenda for the February 16, 2017 regular meeting.

Motion carried

Reports

The Governing Board received reports on the following topics:

- NORTHRIDGE
- KEOWEE ST - REORGANIZATION

Retirement

Limited Contract

Approval of Performance/Consultant Contracts
#27-17

Motion made by Mr. Smith and seconded by Mr. Roberts to approve the following items:

Retirement

RESOLVED, that the following retirement be accepted:

Terry Minnich, Educational Assistant, effective July 1, 2017

Limited Contract Employment

RESOLVED, that the following individuals be employed on limited contract status for the 2016-2017 contract year:

Marylouise Braun, Summer RISE Coordinator, Salary Schedule 615-A-2, effective January 23, 2017

Marylouise Braun, Test Scorer, \$20/hour, effective January 23, 2017

BE IT FURTHER RESOLVED, that employment is contingent upon a satisfactory records check from the Bureau of Criminal Identification and Investigation and/or Federal Bureau of Investigation as approved by the Superintendent of Schools and/or his designee.

Approval of Performance/Consultant Contracts

RESOLVED, that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Instructional Services

Contractual agreement between Montgomery County Educational Service Center and Scott Ervin "The Kid Whisperer" to provide a Classroom Management Speaking Engagement on February 21, 2017 in the amount of \$500 to be paid out of the Curriculum account.

Contractual agreement between Montgomery County Educational Service Center and 2 STEM Ambassadors to pilot DRSC units of Instruction through June 30, 2017, at the rate of up to \$500 per pilot. Total project amount not to exceed \$2000.

Beth Frederick

Beverly Stambaugh

Contractual agreement between Montgomery County Educational Service Center and Teresa Ewing to prepare curriculum and materials for the Summer RISE program through June 30, 2017, at a rate of \$50/hr. Total project amount not to exceed \$3200.

Contractual agreement between Montgomery County Educational Service Center and CM Tickel Enterprises LLC to provide systems and data analysis services through December 31, 2017 at the rate of \$40/hr. on an as needed basis, to be paid from Curriculum General.

Contractual agreement between Montgomery County Educational Service Center and Tracey Mallory to provide Summer RISE Program Coordination for the Trotwood-Madison Summer RISE program in the amount of \$8,250 to be paid from Curriculum General.

Approval of Performance/Consultant Contracts (cont'd)

Contractual agreement between Montgomery County Educational Service Center and Daphne Garrett to provide Summer RISE Program Administrative Assistant Services for the Trotwood-Madison Summer RISE program in the amount of \$2,700 to be paid from Curriculum General Fund.

Contractual agreement between Montgomery County Educational Service Center and Heather Cunningham to provide Summer RISE Program Instructional Coaching Services for the Trotwood-Madison Summer RISE program in the amount of \$5,700 to be paid from Curriculum General Fund.

Office of Superintendent

Contractual agreement between the Montgomery County Educational Services Center and Tarek Kamil to provide a DASA Speaking Engagement on April 11, 2017 not to exceed \$1000 to be paid out of the DASA account.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Financial Statement

#28-17

Motion made by Mrs. Weaver and seconded by Mr. Smith to accept the Financial Statement.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Donations

#29-17

Motion made by Mr. Michael and seconded by Mrs. Weaver that the following donations be accepted for OT/PT Department by an anonymous donor:

Wombat Wheelchair/Activity Chair with High Low Base
Approximate Value: \$2,000

Seating and Mobility for Persons with Physical Disabilities book
Approximate Value: \$20

Acceptance of Donations (cont'd)

Manipulatives (Miscellaneous Play Money, Blocks, Dominos, Parquetry Blocks for Light Table)
Approximate Value: \$50

Alphabet Puzzle
Approximate Value: \$10

RESOLVED, that the following donations be accepted for OT/PT Department by Jennifer Helton, 4513 Nowak Ave, Huber Heights, OH:

K630 Medium Pacer Gait Trainer (with arm prompts, chest prompt, seat and communication plate, good condition)
Approximate Value: \$2,940

Easy Stand (small, low back, good condition)
Approximate Value: \$2,220

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Receipt of Promissory Note

#30-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts that the Montgomery County Educational Service Center Board of Governors (the "Board") authorizes the receipt of a Promissory Note from the Shared Resource Center (the "SRC"), substantially in the form attached hereto as Exhibit A, to evidence the loan made by the Board to the SRC.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of School Contracts

#31-17

Motion made by Mr. Shell and seconded by Mr. Smith that the following school contracts be approved for the date(s), service(s) and fee(s) as listed on the contract(s):

Richard Allen Schools – Occupational and Physical Therapy

Approval of School Contracts (cont'd)

Approval of School Contracts (cont'd)

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Reschedule March Governing Board Meeting

#32-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts that the Montgomery County Governing Board of Education change the date of the March meeting from March 16, 2017, to Tuesday, March 14, 2017 at 4:00 p.m.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Adjournment

#33-17

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

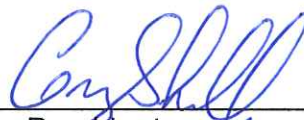
Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

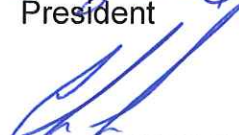
Nays – None

Motion carried

Meeting adjourned at 5:25 p.m.



President



Treasurer

Office of the Treasurer

February 16, 2017 Board Report

Board Report pg.1

- Beginning cash balance: \$18,118,518.59
- Receipts: 2,426,237.64
- Expenditures: 2,592,799.29
- Ending Cash Balance: **\$17,951,956.94**
- Encumbrances: 2,324,719.55
- Adjusted cash balance: **\$15,627,237.39**

City County pg.2

- Expenses totaling \$523,687.20 through January.

Investments pg.2

- No Changes to report

All Other Funds pg.3

- There is nothing out of the ordinary to report on these funds. The items in red have been requested of ODE to reimburse.

Three Year Comparison pg. 4

- Expenses continue to outpace receipts through January. With this being said, we continue to be in the black through January of the fiscal year. Expenses will continue to rise as the services we are providing to our client districts increases. Increased service is always a great thing provided the receipts come in to support these added expenses. As you can see, this is the case as total receipts are up significantly by more than \$2.5 million compared to the same point last year. Receivables continue to be high but should start to decrease over the next two months. Outside of our regular program billings, most of our contracts are billed out quarterly. So look for this number to creep back up to the seven figure mark come April.

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT Jan 2017

	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER
Beginning Cash Balance	\$ 17,211,969.37	\$ 18,118,518.59	\$ 906,549.22	\$ 17,317,191.86	\$ 17,317,191.86	\$ -
RECEIPTS						
Excess Costs	\$ 466,666.67	\$ 387,004.38	\$ (79,662.29)	\$ 3,266,666.67	\$ 3,000,201.99	\$ (266,464.68)
District Costs	\$ 1,678,325.25	\$ 1,731,120.35	\$ 52,795.10	\$ 11,748,276.72	\$ 12,117,842.46	\$ 369,565.74
Investments	\$ 3,750.00	\$ 5,436.83	\$ 1,686.83	\$ 26,250.00	\$ 41,087.27	\$ 14,837.27
Fiscal Agent, Misc, etc.	\$ 218,771.66	\$ 96,211.61	\$ (122,560.05)	\$ 1,531,401.60	\$ 1,214,999.89	\$ (316,401.71)
Advances Returned	\$ 36,289.60	\$ -	\$ (36,289.60)	\$ 254,027.17	\$ 1,177,252.07	\$ 923,224.90
Foundation	\$ 215,161.66	\$ 206,464.47	\$ (8,697.19)	\$ 1,506,131.60	\$ 1,471,142.85	\$ (34,988.75)
Rental/CAFS	\$ 25,000.00	\$ -	\$ (25,000.00)	\$ 175,000.00	\$ -	\$ (175,000.00)
TOTAL RECEIPTS	\$ 2,643,964.82	\$ 2,426,237.64	\$ (217,727.18)	\$ 18,507,753.75	\$ 19,022,526.53	\$ 514,772.78
RECEIPTS + BALANCE	\$ 19,855,934.19	\$ 20,544,756.23	\$ 688,822.04	\$ 35,824,945.61	\$ 36,339,718.39	\$ 514,772.78
EXPENDITURES						
Salaries	\$ 1,628,886.23	\$ 1,446,928.96	\$ 181,957.27	\$ 11,402,203.58	\$ 11,175,536.13	\$ 226,667.45
Fringe Benefits	\$ 463,435.53	\$ 464,814.80	\$ (1,379.27)	\$ 3,244,048.72	\$ 3,409,976.73	\$ (165,928.01)
Purchased Services	\$ 464,254.91	\$ 628,808.60	\$ (164,553.69)	\$ 3,249,784.38	\$ 2,891,683.57	\$ 358,100.81
Supplies	\$ 35,275.47	\$ 42,025.36	\$ (6,749.90)	\$ 246,928.26	\$ 289,628.78	\$ (42,700.53)
Capital Outlay--NEW	\$ 47,916.67	\$ (20,532.74)	\$ 68,449.41	\$ 335,416.67	\$ 429,618.37	\$ (94,201.70)
Other	\$ 21,733.10	\$ 30,754.31	\$ (9,021.21)	\$ 152,131.73	\$ 191,317.87	\$ (39,186.14)
Advances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDED	\$ 2,661,501.90	\$ 2,592,799.29	\$ 68,702.61	\$ 18,630,513.32	\$ 18,387,761.45	\$ 242,751.87
ENDING CASH BALANCE	\$ 17,194,432.29	\$ 17,951,956.94	\$ 620,119.43	\$ 17,194,432.29	\$ 17,951,956.94	\$ 272,020.91
ENCUMBRANCES	\$ -	\$ 2,324,719.55	\$ 2,324,719.55	\$ -	\$ (4,174.43)	\$ (4,174.43)
ADJ. CASH BALANCE LAST DAY OF MONTH	\$ -	\$ 15,627,237.39	\$ 15,627,237.39	\$ -	\$ 591,908.44	\$ 591,908.44
	\$ -	\$ 333,019.53	\$ 333,019.53	\$ -	\$ 234,994.91	\$ 234,994.91
	\$ -	\$ 15,294,217.86	\$ 15,294,217.86	\$ -	\$ 822,728.92	\$ 822,728.92

CITY \$6.50 DEDUCT PROGRAM

City/County Funding FY17	\$	944,784.00
Carry-Over from FY16	\$	269,133.81
Additional Payments received in FY17	\$	36,448.92
	\$	1,250,366.73
Expended as of February 1, 2017	\$	523,687.20
	\$	726,679.53

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City/County Funding Receipts thru:	Jan	\$	551,124.00
Carry-Over from FY16		\$	269,133.81
Additional Payments received in FY17		\$	36,448.92
		\$	856,706.73
Expended as of February 1, 2017		\$	523,687.20
		\$	333,019.53

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$12,000,000	1.14%	2.41
Estimated Market Value	Estimated Annual Interest Income	
\$11,975,808	\$116,842	

BALANCES AS OF February 1, 2017

Book Balance	\$	18,734,069.58	
Money Market 0.05%	\$	4,872,161.64	
Investments (CD's)		\$12,000,000.00	
Uninvested Balance	\$	1,861,907.94	PNC

SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES--OTHER PROGRAMS AS OF 01/31/2017

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	\$0.00	\$75,309.86	\$138,323.20	(\$63,013.34)
007 Special Trust	9001	\$74.30	\$0.00	\$0.00	\$74.30
007 Handicapped Children's Fund	9600	\$6,780.20	\$1,586.00	\$1,083.71	\$7,282.49
014 Martha Holden Jennings	9171	\$0.00	\$19,500.00	\$0.00	\$19,500.00
014 DASA-UD	9200	\$76,657.58	\$13,300.00	\$19,470.08	\$70,487.50
014 DASA/Employee	9201	\$4,750.07	\$320.00	\$138.10	\$4,931.97
014 Battelle for Kids	9208	\$19,218.26	\$0.00	\$4,566.81	\$14,651.45
014 Gifted Student Retreat	9250	\$4,889.75	\$0.00	\$0.00	\$4,889.75
014 Regional Transportation	9700	\$1,411,785.41	\$180,630.15	\$356,195.87	\$1,236,219.69
019 NEA-Learning & Leadership	9141	\$217.60	\$0.00	\$0.00	\$217.60
019- ESF:STEM FELLOWS	9161	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9162	\$27,118.61	\$600.00	\$22,397.84	\$5,320.77
019 ESF: STEM Fellows	9171	\$0.00	\$40,000.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9172	\$0.00	\$40,000.00	\$1,800.00	\$38,200.00
451 OHIO K-12 NETWORK FY16	9160	\$5,400.00	\$0.00	\$0.00	\$5,400.00
451 OHIO K-12 NETWORK FY17	9170	\$0.00	\$2,700.00	\$5,508.74	(\$2,808.74)
499 SI State Support Team FY16	9160	\$0.00	\$156,315.91	\$156,315.91	\$0.00
499 ELA/KINDERGARTEN READINESS	9161	\$0.00	\$87,823.61	\$87,823.61	\$0.00
499 SI EARLY LITERACY FY16	9162	\$0.00	\$46,049.81	\$46,049.81	\$0.00
499 SI EARLY LITERACY FY17	9170	\$0.00	\$50,818.69	\$121,996.39	(\$71,177.70)
499 ELA Training Center FY17	9171	\$0.00	\$27,783.81	\$33,568.54	(\$5,784.73)
506 RESIDENT EDUCATOR TRAINING	9160	\$0.00	\$16,815.00	\$16,815.00	\$0.00
516 Title VI-B FY16	9160	\$0.00	\$1,122,958.98	\$1,122,958.98	\$0.00
516 Title VI-B FY17	9170	\$0.00	\$363,031.93	\$850,978.81	(\$487,946.88)
587 Early Learning-Discretionary FY16	9160	\$0.00	\$28,050.28	\$28,050.28	\$0.00
587 Early Learning-Discretionary FY17	9170	\$0.00	\$8,992.34	\$21,621.43	(\$12,629.09)
599 Air Force MoA	9160	\$0.00	\$0.00	\$40,000.00	(\$40,000.00)
599 State Personnel Development FY16	9161	\$0.00	\$67,208.02	\$67,208.02	\$0.00
599 Early Learning Challenge FY16	9162	\$1,976.36	\$0.00	(\$2,422.29)	\$4,398.65
599 Air Force MoA	9170	\$0.00	\$0.00	\$25,935.71	(\$25,935.71)
599 SPDG FY17	9171	\$0.00	\$0.00	\$165.34	(\$165.34)
GRAND TOTAL		\$1,598,868.14	\$2,349,794.39	\$3,166,549.89	\$782,112.64

MONTGOMERY COUNTY E.S.C.
THREE YEAR COMPARISON

	JANUARY Year-to-Date		
	FY15	FY16	FY17
Beginning Cash Balance	\$16,381,236.90	\$16,809,230.21	\$17,317,191.86
RECEIPTS			
Excess Costs	2,801,261.31	2,087,538.09	3,000,201.99
District Costs	11,088,697.58	11,423,058.62	12,117,842.46
Investments	16,341.54	18,214.41	41,087.27
Fiscal Agent, Misc, etc.	1,630,460.52	1,239,430.82	1,214,999.89
Advances Returned	410,425.23	435,475.15	1,177,252.07
Foundation	1,424,398.69	1,336,462.70	1,471,142.85
Other/Rental/CAFS	224,128.74	3,000.00	0.00
TOTAL RECEIPTS	\$17,595,713.61	\$16,543,179.79	\$19,022,526.53
RECEIPTS + BALANCE	\$33,976,950.51	\$33,352,410.00	\$36,339,718.39
EXPENDITURES			
Salaries	9,937,564.60	9,768,662.23	11,175,536.13
Fringe Benefits	2,942,235.30	2,995,463.64	3,409,976.73
Purchased Services	2,612,948.46	2,804,169.14	2,891,683.57
Supplies	349,381.54	244,964.74	289,628.78
Capital Outlay	1,909,601.21	277,454.27	429,618.37
Other	181,827.15	189,103.86	191,317.87
Advances/Transfers	0.00	0.00	0.00
TOTAL EXPENDED	\$17,933,558.26	\$16,279,817.88	\$18,387,761.45
ENDING CASH BALANCE	\$16,043,392.25	\$17,072,592.12	\$17,951,956.94
CITY/COUNTY BALANCE	359,505.18	277,067.46	333,019.53
ADJUSTED CASH BALANCE	\$15,683,887.07	\$16,795,524.66	\$17,618,937.41
Outstanding Receivables	\$678,430.10	\$726,923.26	\$822,728.92