

**OFFICIAL MINUTES**  
of the  
**MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION**  
Thursday, January 4, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, January 4, 2018, at 4:00 p.m. The meeting was called to order by President Pro Tem Greg Shell. The Pledge of Allegiance was given.

Mr. Chris Fox administered the Oath of Office to Gary Roberts, Terry Smith and Joy Weaver.

**Roll Call**

Present: Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver  
Others Present: Mr. DePalma, Mr. Clifford, Mr. Fox, Mrs. Oliver, and Mrs. Stout  
Guests: Mr. Larson

**Election of Officers**

**#01-18**

Motion made by Mr. Michael and seconded by Mr. Roberts that Mr. Smith be nominated to serve as President of the Montgomery County Governing Board of Education for 2018. Nominations were closed.

**#02-18**

**Motion carried**

Motion made by Mrs. Weaver and seconded by Mr. Roberts that Mr. Michael be nominated to serve as Vice-President of the Montgomery County Governing Board of Education for 2018. Nominations were closed.

**Motion carried**

**Approval of Minutes**

**#03-18**

Motion made by Mrs. Weaver and seconded by Mr. Smith to approve the minutes of the regular meeting on December 14, 2017.

**Motion carried**

**Adoption of Board Agenda**

**#04-18**

Motion made by Mr. Shell and seconded by Mrs. Weaver to adopt the agenda for the January 4, 2018 regular meeting.

**Motion carried**

2018 Meeting Schedule

**#05-18**

Motion made by Mr. Shell and seconded by Mrs. Weaver to approve the meeting schedule for 2018 as follows:

- January 22 - 4:00 p.m. and 6:00 p.m. at Northridge Board of Education
- February 22
- March 15
- April 19
- May 17
- June 6
- July 9
- August 2
- August 16
- September 13
- October 11
- November 14
- December 13

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Notification

Any person desiring personal notification of a regular and/or special meeting of the Governing Board or its committees shall provide the Treasurer of the Governing Board with sufficient number of self-addressed and stamped envelopes for the number of meetings for which advance notice is requested.

When it is necessary to call a special meeting without sufficient time to mail advance notices, a reasonable effort will be made to contact persons requesting advance notice by other communication procedures and methods.

Superintendent Authorizations

**#06-18**

Motion made by Mr. Shell and seconded by Mr. Michael to appoint the Superintendent or his designee with the authority to apply for and participate in federal, state, and local program grants and to authorize the Superintendent to employ temporary personnel and accept resignations in accordance with Governing Board Policies #3120 and #4120

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Communications

A records retention meeting will be held on February 22, 2018 at 4:15 in the board room located at 200 South Keowee Street, Dayton, Ohio.

Superintendent's Recommendations and Reports

**#07-18**

Motion made by Mrs. Weaver and seconded by Mr. Roberts to approve the salary schedules for FY19:

*#600 – Associate Superintendent  
#601 – Assistant Superintendent  
#605 – Director  
#608 – Professional Development Coordinator  
#609 – Year Around Supervisor  
#610 – Supervisor  
#611 – Assistant Principal  
#612 – Secondary Principal  
#613 – Elementary Principal  
#615 – Coordinator  
#617 – Communications & PR Coordinator  
#620 – School Nurse  
#625 – School Psychologist  
#626 – School Psychologist Intern  
#630 – Specialist  
#635 – Coordinator of Technology  
#636 – Computer Technologist  
#637 – Technical Support Specialist  
#645 – Assistant Treasurer  
#650 – Maintenance Director  
#651 – Maintenance Supervisor  
#653 – Assistant Maintenance Director  
#701 – Physical Therapist  
#703 – Occupational Therapist  
#705 – Attendance Officer  
#710 – Transition to Work Coordinator  
#715 – Teacher  
#720 – Contracted Substitute Teacher  
#722 – Tutor  
#725 – Health Clinic RN  
#726 – School Counselor  
#730 – School Psychologist Assistant  
#735 – AD HOC Instructional Support  
#740 – AIM Coordinator  
#801 – Secretary  
#802 – Payroll Officer  
#805 – Clerical Staff  
#815 – Clerk*

#825 – *OT/PT Assistant*  
#830 – *Interpreter*  
#835 – *Educational Assistant*  
#850 – *Substitute Custodian*  
#860 – *Family Consultant Facilitator*

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Personnel Actions – Administrative Staff

**#08-18**

Motion made by Mr. Smith and seconded by Mrs. Weaver that the following administrative staff be hired effective January 8, 2018, and paid for by district/county funds:

Zachary Frink, Communications Specialist, Salary Schedule 618-3

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Appointment of Public Records Designees

**#09-18**

Motion made by Mr. Roberts and seconded by Mrs. Weaver to approve the following resolution:

RESOLVED, that the Montgomery County Governing Board of Education appoints the Treasurer of the Montgomery County ESC to be the Governing Board's first designee for the training and administration of the public records law and Assistant Treasurer as second designee.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Approval of Memberships for Calendar Year 2018

**#10-18**

Motion by Mr. Michael and seconded by Mr. Roberts to approve memberships for Calendar Year 2018 with OSBA and OSBA Legal Fund.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Approval of Legal Counsel  
**#11-18**

Motion by Mr. Michael and seconded by Mr. Roberts to approve the following resolution:

RESOLVED, that the Montgomery County Governing Board of Education approve the following firms as legal counsel for the Governing Board of Education:

- Bricker & Eckler
- Ennis & Britton
- Frost, Brown & Todd, LLC

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Appoint Representatives to the MVCTC Board of Education  
**#12-18**

Motion by Mr. Michael and seconded by Mr. Roberts-that the Montgomery County Governing Board of Education appoint Mrs. Joy Weaver as representative to the Miami Valley Career Technology Center Board of Education for calendar years 2018, 2019 and 2020.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith

Nays – None

**Motion carried**

Approval of School Contracts  
**#13-18**

Motion made by Mr. Michael and seconded by Mr. Roberts for approval of School Contracts:

RESOLVED, that the following school contracts be approved for the dates, service(s) and fee(s) as listed on the contract(s)

- a. Board of Education of Bethel Local Schools
- b. Board of Education of Mound Street Academies
- c. Board of Education of Milford Exempted Village Schools

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Acceptance of Transfer of Funds  
**#14-18**

Motion made by Mr. Smith and seconded by Mr. Shell to approve the following resolution:

RESOLVED, the Montgomery County Governing Board of Education authorizes the Treasurer to transfer \$28.80 from Special Trust-Unclaimed Funds (007-9001) to the General Fund.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Approval of Salary Schedule  
**#15-18**

Motion made by Mr. Shell and seconded by Mr. Michael to approve the following resolution:

RESOLVED, the Montgomery County Governing Board of Education approve Salary Schedule #618 Communications Specialist

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Approval of Consulting Agreement  
**#16-18**

Motion made by Mr. Shell and seconded by Mr. Michael to approve the following resolution:

RESOLVED, the Montgomery County Governing Board of Education approve the Strategic Leadership Associates Consulting Agreement in the amount of and not to exceed \$19,000 from the General Fund.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Reports

- Northridge
- Superintendent Search K-12

Enter Executive Session  
**#17-18**

Motion made by Mrs. Weaver and seconded by Mr. Roberts to enter executive session at 4:45 p.m. to consider the Evaluation of the Superintendent in accordance with ORC 121.22 (G) (1) for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Exit Executive Session  
**#18-18**

Motion made by Mr. Smith and seconded by Mr. Shell to exit executive session at 5:26 p.m.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Adjournment  
**#19-18**

Motion made by Mr. Smith and seconded by Mrs. Weaver that the meeting be adjourned.

Roll Call

Yeas – Mr. Shell, Mr. Michael, Mr. Roberts, Mr. Smith, Mrs. Weaver

Nays – None

**Motion carried**

Meeting adjourned at 5:27 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

# **EXHIBIT 2**

## **Governing Board Meetings 2018**



## 2018 GOVERNING BOARD MEETING DATES

RESOLVED, that the Regular Governing Board Meetings for 2018 of the Montgomery County Educational Service Center be held at **4:30 p.m.**, at the Montgomery County Educational Service Center, 200 South Keowee Street, Dayton, Ohio, on the following dates:

January 4– **4:00 p.m.**

January 22 (Monday) – **4:00 p.m.** *+ 6:00 p.m. e NR*

\* February 22 \*

March 15<sup>th</sup>

April 19

May 17 (*Retirement Party Before*)

June 6 (Wednesday)

July 9 (Monday)

August 2

August 16

September 13

October 11

November 14 (Wednesday)

December 13

\* Records Retention Meeting, **February 22, 2018, 4:15pm**,  
200 South Keowee Street, Dayton, Ohio, Board Room.

Scholarship Awards Program Marriott - Univ. of Dayton  
**April 11, 2018 @ 11:30 am**

MD Prom: April 21, 2018  
**Learning Center East**

MD Graduation: Northridge Auditorium  
**May 17, 2018 – 7:00pm**

# **EXHIBIT 3**

## **Personnel Actions**

### **Exhibit 3**

*Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:*

**a. Approval of Administrative Staff:**

Zachary Frink, Communications Specialist, Salary Schedule 618-3,  
effective January 8, 2018 *paid for by district security funds*

**EXHIBIT 4**

**Approval of  
Salary Schedule**

*#618 Communications Specialist*

Montgomery County  
Educational Service Center

SALARY SCHEDULE

#618

229 DAYS

COMMUNICATIONS SPECIALIST

STEP	Master's Degree
1	\$35,000
2	\$36,050
3	\$37,132
4	\$38,245
5	\$39,393
6	\$40,575

Effective January 1, 2018

The step indicated on the salary notice/contract does not necessarily correlate to years of experience.