

OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, October 12, 2017

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, October 12, 2017, at 4:30 p.m. The meeting was called to order by President Greg Shell. The Pledge of Allegiance was given.

Roll Call

Present: Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Others Present: Mr. DePalma, Mr. Clifford, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Oliver, Mrs. Stout and Mrs. Davies
Guests: Mary Hargreaves, David Larson

Approval of Minutes
#139-17

Motion made by Mr. Smith and seconded by Mr. Roberts to approve the minutes of the regular meetings on August 10, August 17 and September 14, 2017.

Motion carried

Adoption of Board Agenda
#140-17

Motion made by Mr. Michael and seconded by Mrs. Weaver to adopt the agenda for the October 12, 2017 regular meeting.

Motion carried

Reports

The Governing Board received reports on the following topics:

- NORTHRIDGE - LEASE

Personnel Actions – Resignations/Retirements 2017-2018
#141-17

Motion made by Mr. Smith and seconded by Mr. Roberts that the Resignations/Retirements in Exhibit 2 be approved.

Personnel Actions – Resignations/Retirements 2017-2018 (cont'd)

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Personnel Actions – Certified, Classified and Supplemental One Year Contracts

#142-17

Motion made by Mr. Michael and seconded by Mr. Smith that the Classified Substitutes, Licensed Substitutes, and Supplemental Contracts found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Performance/Consultant Contracts

#143-17

Motion made by Mrs. Weaver and seconded by Mr. Michael that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Superintendent

Contractual agreement between Montgomery County Educational Service Center and Jeffrey Hazlett to provide work for Trotwood-Madison City School District per attached contract on/by December 31, 2017 in the amount of \$230/hour not to exceed \$6,900 from T-M City County funds.

Contractual agreement between the Montgomery County Educational Service Center and Innovative Interchange/Kathy Hollingsworth to provide professional leadership development through June 30, 2018 in the amount of and not to exceed \$6,200 from Dayton Public Schools Fund.

Contractual agreement between the Montgomery County Educational Service Center and the Hamilton County Educational Service Center to share the services of a full time HCESC administrator for the Hamilton County ESC per contract, July 1, 2017 through June 30, 2018.

Contractual agreement between the Montgomery County Educational Service Center and Future Think to conduct a Demographic Study and Enrollment Projections for Montgomery County and its sixteen (16) public school districts in the amount of \$48,000 from the General Fund.

Approval of Performance/Consultant Contracts (cont'd)

Office of Instructional Services

Contractual agreement between the Montgomery County Educational Service Center and Dr. Edward Zaccaro with Pieces of Learning to provide a 1-day workshop focused on Mathematics and the Gifted Learner on January 18, 2018 in the amount of and not to exceed \$3750 to be paid from the Gifted account.

Contractual agreement between the Montgomery County Educational Service Center and Dr. Melinda Kelley to provide Gifted Professional Development Support on October 13, 2017 in the amount of and not to exceed \$600 from the Gifted account.

Office of Associate Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Colleen Biers as a STEM Co-Coach to facilitate the STEM Fellows program and maintain associated duties through June 30, 2018 in the amount of and not to exceed \$3500 from the STEM General Fund.

Office of Student Services

Contractual agreement between the Montgomery County Educational Service Center and Carol Hudgens-Mitchell to provide Trauma Informed Care training and consultation to the Student Programs Staff from Sept 1, 2017 – Jun 30, 2018 in the amount of and not to exceed \$7000 from the MD/ED accounts.

Supplemental contractual agreement between the Montgomery County Educational Service Center and Michelle Thibaut to provide APE Case Management Services Aug 16, 2017 – Dec 22, 2017 in the amount of and not to exceed \$300 from the APE Budget.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Memorandum of Understanding with Montgomery County Juvenile Court
#144-17

Motion made by Mr. Smith and seconded by Mr. Shell to approve the Memorandum of Understanding with Montgomery County Juvenile Court:

RESOLVED, that the Montgomery County Governing Board of Education approve the Memorandum of Understanding with Montgomery County Juvenile Court for the provision of school psychological services at all three Montgomery County Juvenile Court Schools: Center for Adolescent Services, Detention Services, and Nicholas Residential Treatment Center from January 1, 2018 through December 31, 2018 in the amount of and not to exceed \$20,330.

Approval of Memorandum of Understanding with Montgomery County Juvenile Court (cont'd)

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Contract for Montgomery County ESC to accept a student from Versailles Exempted Village School District

#145-17

Motion made by Mr. Roberts and seconded by Mrs. Weaver to approve the Contract to accept a student from Versailles Exempted Village School District:

RESOLVED, that the Montgomery County Governing Board of Education approve a contract for Montgomery County ESC to accept a student from Versailles Exempted Village School District at Learning Center East for the 2017-2018 school year contingent upon receiving a signed contract from Versailles Exempted Village School District.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Financial Statement

#146-17

Motion made by Mr. Michael and seconded by Mr. Roberts to accept the Financial Statement as presented in Exhibit 3.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Donations

#147-17

Motion made by Mr. Roberts and seconded by Mrs. Weaver to accept the following donations:

RESOLVED; that the following donation to our MD/ED classrooms by the WPAFB 655th Intelligence-Surveillance & Reconnaissance Group;

Approval of Donations (cont'd)

Various schools supplies including back packs, lunch boxes, paper, pencils, pens, crayons, etc. valued at approximately \$800.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of School Contracts

#148-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts for approval of School Contracts:

RESOLVED, that the following school contracts be approved for the dates, service(s) and fee(s) as listed on the contract(s)

- a. Board of Education of Clark-Shawnee Local Schools
- b. Board of Education of Centerville City Schools
- c. Board of Education of Dayton Regional STEM School
- d. Board of Education of Dayton Regional STEM School
- e. Board of Education of Dayton Leadership Academies
- f. Board of Education of Greenville City Schools
- g. Board of Education of Jefferson Township
- h. Board of Education of Springfield City Schools
- i. Board of Education of Valley View Local Schools

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Adjournment

#149-17

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Adjournment (cont'd)

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

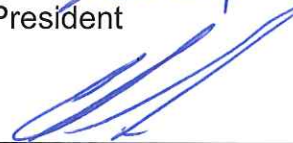
Nays – None

Motion carried

Meeting adjourned at 4:53 p.m.



President



Treasurer

EXHIBIT 2

Personnel Actions

Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

a. Resignations:

Nathan Boles, Intervention Specialist, effective December 31, 2017

b. Classified Substitutes: \$15/hour

Christine Morris

Kathy Bagley

c. Licensed Substitutes: \$115/day

Karen Davis

Christine Morris

d. Supplemental Contracts/Resident Educators

Mentees:

Michaela Gates - \$225
Tobi Wells - \$225
Megan Vanchure - \$225
Jodi Villars - \$225
Dominic Gussler - \$225
Kristin Schmidt - \$225
Taylor Miley - \$350
Melissa Mize - \$350
Jonathan Decker - \$0

Mentors:

Jeanette Campbell - \$500
Derek Sizemore - \$500
Jennifer Helton - \$500
Michelle Thibaut - \$500
Pamela Moorman - \$500
Angela Bussey - \$400

Office of the Treasurer
October 12, 2017 Board Report

Board Report pg.1

• Beginning cash balance:	\$18,599,760.19
Receipts:	2,227,781.35
Expenditures:	<u>3,243,195.17</u>
Ending Cash Balance:	\$17,584,346.37
Encumbrances:	<u>2,364,213.75</u>
Adjusted cash balance:	\$15,220,132.62

City County pg.2

- Expenses totaling \$203,801.18 for the first quarter of the fiscal year.

Investments pg.2

- As I mentioned at our last meeting, I was working with our broker to finalize some CD's. We ended up with \$1 million more in short term six month CD's. Right now, we are laddered out to the end of 2021. Our next big month for CD's maturing will be in November. Then we will see nearly \$1.5 million mature so these may be invested in short term CD's also depending on the status of the Northridge project. If lease terms have been finalized, these will be invested into six month CD's that we will use to fund the this project and any others that may come up.

All Other Funds pg.3

- Quite a few of these are in the red this month. Final reports have been submitted to ODE and most have been approved at this point. We are just waiting for the money to be deposited into our account. Total of the invoices submitted are just over \$130,000.

Three Year Comparison pg. 4

- As expected, expenses outpaced receipts for the month of September. Historically, September is our low point of the year on the revenue side. These numbers should increase as we get into October and issue our first round of direct bills of the fiscal year. On the other hand, expenditures took a hit as a three pay month hit in September for the second year in a row. If you look at the salary line item for this year and last as compared to FY16, it is quite the jump. Payrolls are running just under \$1 million this year as we see the increase in staff and their salaries.
- Purchased services continue to climb year over year as we partner with various outside entities to help us streamline processes.

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT							Sep 2017
	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER	
Beginning Cash Balance	\$ 16,960,788.90	\$ 18,599,760.19	\$ 1,638,971.30	\$ 16,957,592.74	\$ 16,957,592.74	\$ -	
RECEIPTS							
Excess Costs	\$ 491,666.67	\$ 81,932.13	\$ (409,734.54)	\$ 1,475,000.00	\$ 1,488,541.82	\$ 13,541.82	
District Costs	\$ 1,791,666.67	\$ 1,985,075.98	\$ 193,409.31	\$ 5,375,000.00	\$ 6,002,315.93	\$ 627,315.93	
Investments	\$ 8,333.33	\$ 13,914.13	\$ 5,580.80	\$ 25,000.00	\$ 41,613.36	\$ 16,613.36	
Fiscal Agent, Misc, etc.	\$ 243,771.66	\$ (40,799.43)	\$ (284,571.09)	\$ 731,314.97	\$ 237,214.25	\$ (494,100.72)	
Advances Returned	\$ 20,833.33	\$ -	\$ (20,833.33)	\$ 62,500.00	\$ 464,550.68	\$ 402,050.68	
Foundation	\$ 215,161.66	\$ 187,658.54	\$ (27,503.12)	\$ 645,484.97	\$ 579,387.36	\$ (66,097.61)	
Rental/CAFS	\$ 20,833.33	\$ -	\$ (20,833.33)	\$ 62,500.00	\$ 139,615.68	\$ 77,115.68	
TOTAL RECEIPTS	\$ 2,792,266.65	\$ 2,227,781.35	\$ (564,485.30)	\$ 8,376,799.94	\$ 8,953,239.08	\$ 576,439.14	
RECEIPTS + BALANCE	\$ 19,753,055.54	\$ 20,827,541.54	\$ 1,074,486.00	\$ 25,334,392.68	\$ 25,910,831.82	\$ 576,439.14	
EXPENDITURES							
Salaries	\$ 1,712,219.56	\$ 2,281,862.80	\$ (569,643.24)	\$ 5,136,658.68	\$ 5,112,911.79	\$ 23,746.88	
Fringe Benefits	\$ 513,435.53	\$ 476,893.24	\$ 36,542.29	\$ 1,540,306.60	\$ 1,438,595.67	\$ 101,710.93	
Purchased Services	\$ 430,921.58	\$ 385,027.88	\$ 45,893.70	\$ 1,292,764.73	\$ 1,341,921.94	\$ (49,157.21)	
Supplies	\$ 35,275.47	\$ 72,901.78	\$ (37,626.32)	\$ 105,826.40	\$ 241,145.29	\$ (135,318.90)	
Capital Outlay--NEW	\$ 47,916.67	\$ 25,844.84	\$ 22,071.83	\$ 143,750.00	\$ 111,069.07	\$ 32,680.93	
Other	\$ 21,733.10	\$ 664.63	\$ 21,068.47	\$ 65,199.31	\$ 80,841.69	\$ (15,642.38)	
Advances	\$ 8,333.33	\$ -	\$ 8,333.33	\$ 25,000.00	\$ -	\$ 25,000.00	
Transfers	\$ 20,833.33	\$ -	\$ 20,833.33	\$ 62,500.00	\$ -	\$ 62,500.00	
TOTAL EXPENDED	\$ 2,790,668.57	\$ 3,243,195.17	\$ (452,526.60)	\$ 8,372,005.71	\$ 8,326,485.45	\$ 45,520.26	
ENDING CASH BALANCE	\$ 16,962,386.97	\$ 17,584,346.37	\$ 1,527,012.60	\$ 16,962,386.97	\$ 17,584,346.37	\$ 530,918.88	
ENCUMBRANCES							
ADJ. CASH BALANCE LAST DAY OF MONTH	\$ 2,364,213.75			SF Settlements	\$ 121,595.82		
	\$ 15,220,132.62			Excess Costs	\$ 402,762.60		
	\$ 698,412.43	City \$6.50 Deduct		Miscellaneous	\$ 796,531.51		
	\$ 14,521,720.19	Adjusted Balance		Total.....	\$ 1,320,889.93		

CITY \$6.50 DEDUCT PROGRAM

City/County Funding FY18	\$	936,405.00
Carry-Over from FY17	\$	653,624.32
Additional Payments received in FY18	\$	14,488.61
	\$	<u>1,604,517.93</u>
Expended as of October 1, 2017	\$	<u>203,801.75</u>
	\$	1,400,716.18

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City/County Funding Receipts thru:	September	\$	234,101.25
Carry-Over from FY17		\$	653,624.32
Additional Payments received in FY18		\$	14,488.61
		\$	<u>902,214.18</u>
Expended as of October 1, 2017		\$	<u>203,801.75</u>
		\$	698,412.43

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$15,500,000	1.35%	2.71
Estimated Market Value	Estimated Interest Income	
\$15,438,823	\$190,145	

BALANCES AS OF October 1, 2017

Book Balance	\$	18,537,098.60	
Money Market 0.1%	\$	1,874,907.33	
Investments (CD's)		\$15,500,000.00	
Uninvested Balance	\$	<u>1,162,191.27</u>	PNC

SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES--OTHER PROGRAMS AS OF 09/30/2017

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	\$0.00	\$0.00	\$19,624.51	(\$19,624.51)
007 Special Trust	9001	\$74.30	\$0.00	\$0.00	\$74.30
007 Handicapped Children's Fund	9600	\$6,926.43	\$0.00	\$447.00	\$6,479.43
014 Martha Holden Jennings	9171	\$19,500.00	\$0.00	\$0.00	\$19,500.00
014 DASA-UD	9200	\$72,412.05	\$0.00	\$2,000.00	\$70,412.05
014 DASA/Employee	9201	\$5,103.56	\$0.00	\$0.00	\$5,103.56
014 Battelle for Kids	9208	\$13,555.30	\$0.00	\$1,601.48	\$11,953.82
014 Gifted Student Retreat	9250	\$4,889.75	\$0.00	\$0.00	\$4,889.75
014 Regional Transportation	9700	\$1,267,888.02	\$31,562.59	\$932.09	\$1,298,518.52
014 Gorman-Hewitt-Ayers Prom	9909	\$53.65	\$0.00	\$0.00	\$53.65
019 NEA-Learning & Leadership	9141	\$217.60	\$0.00	\$0.00	\$217.60
019- ESF:STEM FELLOWS	9161	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9162	\$514.76	\$0.00	\$0.00	\$514.76
019 ESF: STEM Fellows	9171	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9172	\$30,723.01	\$0.00	\$273.93	\$30,449.08
451 OHIO K-12 NETWORK FY16	9160	\$5,400.00	\$0.00	\$0.00	\$5,400.00
499 SI State Support Team FY17	9170		\$71,510.70	\$73,870.38	(\$2,359.68)
499 ELA Training Center FY17	9171		\$55,518.53	\$71,958.14	(\$16,439.61)
499 SI SECONDARY TRANSITION	9172		\$0.00	\$5,979.40	(\$5,979.40)
499 SI State Support Team FY18	9180		\$0.00	\$30,847.38	(\$30,847.38)
499 School Psych Intern	9189		\$0.00	\$2,689.07	(\$2,689.07)
516 Title VI-B FY17	9170		\$455,057.26	\$508,690.98	(\$53,633.72)
516 Title VI-B FY18	9180		\$0.00	\$231,661.03	(\$231,661.03)
587 Early Learning-Discretionary FY17	9170		\$13,981.30	\$17,525.62	(\$3,544.32)
587 IDEA	9171		\$0.00	\$48,084.09	(\$48,084.09)
587 Early Learning-Discretionary FY18	9180		\$0.00	\$10,018.09	(\$10,018.09)
599 Air Force MoA	9160		\$0.00	\$40,000.00	(\$40,000.00)
599 Early Learning Challenge FY16	9162	\$4,398.65	\$0.00	\$0.00	\$4,398.65
599 Air Force MoA	9170		\$0.00	\$122,332.04	(\$122,332.04)
GRAND TOTAL		\$1,511,657.08	\$627,630.38	\$1,188,535.23	\$950,752.23

MONTGOMERY COUNTY E.S.C.
THREE YEAR COMPARISON
SEPTEMBER Year-To-Date

	FY16	FY17	FY18
Beginning Cash Balance	\$16,809,230.21	\$17,317,191.86	\$16,957,592.74
RECEIPTS			
Excess Costs	619,043.56	1,388,665.11	1,488,541.82
District Costs	4,877,074.25	5,158,952.17	6,002,315.93
Investments	8,649.13	14,218.25	41,613.36
Fiscal Agent, Misc, etc.	385,759.74	536,901.94	237,214.25
Advances Returned	435,475.15	1,177,252.07	464,550.68
Foundation	579,058.82	614,557.92	579,387.36
Other/Rental/CAFS	0.00	0.00	139,615.68
TOTAL RECEIPTS	\$6,905,060.65	\$8,890,547.46	\$8,953,239.08
RECEIPTS + BALANCE	\$23,714,290.86	\$26,207,739.32	\$25,910,831.82
EXPENDITURES			
Salaries	3,667,135.84	4,738,593.27	\$ 5,112,911.79
Fringe Benefits	1,251,076.51	1,439,659.22	\$ 1,438,595.67
Purchased Services	903,506.25	822,447.57	\$ 1,341,921.94
Supplies	154,974.62	139,708.63	241,145.29
Capital Outlay	91,832.04	166,137.87	111,069.07
Other	108,949.08	116,398.29	80,841.69
Advances/Transfers	0.00	0.00	0.00
TOTAL EXPENDED	\$6,177,474.34	\$7,422,944.85	\$8,326,485.45
ENDING CASH BALANCE	\$17,536,816.52	\$18,784,794.47	\$17,584,346.37
CITY/COUNTY BALANCE	311,301.79	273,813.43	698,412.43
ADJUSTED CASH BALANCE	\$17,225,514.73	\$18,510,981.04	\$16,885,933.94
Outstanding Receivables	\$250,443.30	\$855,372.32	\$1,320,889.93