

OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, August 10, 2017

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, August 10, 2017 at 4:30 p.m. The meeting was called to order by President Greg Shell. The Pledge of Allegiance was given.

Roll Call

Present: Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver
Others Present: Mr. DePalma, Mr. Clifford, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Oliver, and Mrs. Davies
Guests: Mary Hargreaves, Virgenea Roberts, Cinda Shell

Approval of Minutes

#113-17

Motion made by Mr. Roberts and seconded by Mrs. Weaver to approve the minutes of the regular meetings on July 6, 2017 and July 17, 2017.

Motion carried

Adoption of Board Agenda

#114-17

Motion made by Mrs. Weaver and seconded by Mr. Shell to adopt the agenda for the August 10, 2017 regular meeting.

Motion carried

Reports

The Governing Board received reports on the following topics:

- OPENING DAY
- NORTHRIDGE

Personnel Actions – Resignations/Retirements 2016-2017, Administrative: 02/One Year Contracts, Certified Staff: 08/One Year Contracts, Classified Staff: 081/One Year Contracts, Amendment of Resignation, Amendment of Contract, Supplemental Contracts

#115-17

Personnel Actions – Resignations/Retirements 2016-2017, Administrative: 02/One Year Contracts, Certified Staff: 08/One Year Contracts, Classified Staff: 081/One Year Contracts, Amendment of Resignation, Amendment of Contract, Supplemental Contracts

Motion made by Mr. Smith and seconded by Mrs. Weaver that the Resignations/Retirements 2016-2017, Administrative: 02/One Year Contracts, Certified Staff: 08/One Year Contracts, Classified Staff: 081/One Year Contracts, Amendment of Resignation, Amendment of Contract, and Supplemental Contracts in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Personnel Actions – Resignations/Retirements 2017-2018
#116-17

Motion made by Mr. Michael and seconded by Mr. Roberts that the Resignations/Retirements 2017-2018 in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Performance/Consultant Contracts
#117-17

Motion made by Mrs. Weaver and seconded by Mr. Roberts that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Instructional Services

Contractual agreement between the Montgomery County Educational Service Center and Spark Space Creative to create a companion journal for 6th grade Social Emotional: Language Arts Curriculum through December 31, 2017, not to exceed \$15,000 to be paid from curriculum general.

Contractual agreement between the Montgomery County Educational Service Center and Taylor Yoho to serve as the Administrative Assistant for Science Saturdays from August 10, 2017 to December 31, 2017. Services Contracted at a rate of \$12.50/hour, not to exceed \$250 to be paid from Science Saturdays' grant.

Approval of Performance/Consultant Contracts (cont'd)

Contractual agreement between the Montgomery County Educational Service Center and Taylor Yoho to serve as the STEM Intern through June 30, 2018. Services Contracted at a rate of \$12.50/hour not to exceed \$1500 to be paid from STEM General Funds.

Contractual agreement between Montgomery County Educational Service Center and Sam Glenn Inc. Speaker for the Montgomery County Opening Meeting August 1, 2017. Services contracted are not to exceed \$6,000 to be paid from Curriculum General.

Office of Administration and Operations

Contractual agreement between the Montgomery County Educational Service Center and Ellen Belcher Langer, Inc. to provide Consulting, Preparation, Presentation Services and to facilitate Media Training Seminar on/by August 4, 2017, not to exceed \$2,500 to be paid from Operations Fund.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Financial Statement

#118-17

Motion made by Mr. Michael and seconded by Mrs. Weaver to accept the Financial Statement.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Membership Dues

#119-17

Motion made by Mr. Roberts and seconded by Mrs. Weaver that the membership dues to Ohio Coalition for Equity & Adequacy of School Funding be approved for payment in the amount of \$1,000 (Membership Period: Aug 1, 2017 – June 30, 2018).

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Adjournment
#120-17

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Roll Call

Yeas – Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Meeting adjourned at 4:52 p.m.

President

Treasurer

EXHIBIT 2

Personnel Actions

Exhibit 2

a. Resignations/Retirements: 2016-17

Amanda Booher, Intervention Specialist, effective end of 2016-2017 contract
Cheryl Miller, Substitute Educational Assistant, effective end of 2016-2017 contract

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

b. Administrative: 02/One Year Contracts

Steve Zantal, AIM Coordinator, Salary Schedule 740, effective August 1, 2017
Ronald Murray, AIM Coordinator, Salary Schedule 740, effective August 1, 2017
William Gross, AIM Coordinator, Salary Schedule 740, effective August 1, 2017
Henry Benton, Academic Coach, Salary Schedule 840, effective August 1, 2017

c. Certified Staff: 08/One Year Contracts

Mary Prather, Intervention Specialist, Salary Schedule 715-C-12 effective August 2, 2017

d. Classified Staff: 081/One Year Contracts

Khandis Beardmore, Educational Assistant, Salary Schedule 835-2, effective August 2, 2017
Michael Diehl, Educational Assistant, Salary Schedule 835-1, effective August 2, 2017
TeChina Jackson, Educational Assistant, Salary Schedule 835-3, effective August 2, 2017

e. Amendment of Resignation

Resolved that the following resignation of Connie Solano, Director of Strategic Initiatives be amended from June 30, 2016 to the end of the 2016 -2017 contract year

Exhibit 2 (continued)

f. Amendment of Contract

Carl Ray Banks, Intervention Specialist, from Salary Schedule 715-C-1 to Salary Schedule 715-C-11, due to verification of prior employment service
Marie Giffen, Director of Finance LTE, from 20 hours per week to up to 29 hours per week

g. Resignations/Retirements: 2017-18

William Gross, AIM Coordinator, effective the end of the 2017-18 contract
Ronald Murray, AIM Coordinator, effective the end of the 2017-18 contract
Steve Zantal, AIM Coordinator, effective the end of the 2017-18 contract
Henry Benton, Academic Coach, effective the end of the 2017-18 contract

h. Supplemental Contracts:

Amara Bowermaster, up to 10 days of extended year service during the month of August, 2017, at current daily rate
Laura Windholtz, up to 20 hours of extended year service during the month of August, 2017, at current hourly rate
Michelle Thibaut, up to 2 days of extended year service for professional development preparation, from August 1 through August 15, 2017, at current daily rate
Mandy Whitfield, up to 2 days of extended year service for professional development preparation, from August 1 through August 15, 2017, at current daily rate
Amy D'Amico, up to 2 days of extended year service for professional development preparation, from August 1 through August 15, 2017, at current daily rate
Stacey Graw, up to 1 day of extended year service for professional development preparation, from August 1 through August 15, 2017, at current daily rate
Sally Carsner, up to 1 day of extended year service for professional development preparation, from August 1 through August 15, 2017, at current daily rate

Office of the Treasurer
August 10, 2017 Board Report

Board Report pg.1

- Beginning cash balance: \$16,957,592.74
- Receipts: 3,564,318.33
- Expenditures: 2,635,283.15
- Ending Cash Balance: **\$17,886,627.92**
- Encumbrances: 2,738,944.95
- Adjusted cash balance: **\$15,147,682.97**

City County pg.2

- Expenses totaling \$79,123.05 for the first month of the fiscal year. There was a significant amount of carryover that will be addressed for year.

Investments pg.2

- We had no activity in the month of July in this account.

All Other Funds pg.3

- As I mentioned last meeting, we see some red numbers this month. This is due to the return of the advances. I have invoiced ODE and expecting those reimbursements to come in next week. As of this memo to all of you, we have already received all but \$90,000 of the nearly \$636,000 invoiced.

Three Year Comparison pg. 4

- As expected, receipts outpaced expenses by nearly \$900,000 in the month of July. Some of this is due to the outstanding receivables and some due to the increased number of foundation contracts we have signed with districts. We are expected to receive about \$1.5 million in additional money from our client districts this year.
- Receipts as a whole were down from last year as most of the larger invoices have not been paid. April and I are working with those Treasurer's to finalize payment.
- Expenditures were up compared to this time last year. We did pay out some invoices in July of this year for expenses we just didn't have in FY17 and thus the difference in the purchased services line item. The other piece of this, which we have been talking about for months now, is the increase in salaries. This amounts to a \$150,000 increase or 12% over last year.

JULY Year-To-Date

	FY16	FY17	FY18
Beginning Cash Balance	\$16,809,230.21	\$17,317,191.86	\$16,957,592.74
RECEIPTS			
Excess Costs	567,418.63	901,299.18	750,372.65
District Costs	1,625,691.42	1,709,294.90	1,841,900.12
Investments	4,140.24	3,613.39	8,597.19
Fiscal Agent, Misc, etc.	146,313.71	314,091.93	161,938.56
Advances Returned	435,475.15	1,177,252.07	464,550.68
Foundation	200,282.38	211,938.39	197,343.45
Rental/CAFS	0.00	-	139,615.68
TOTAL RECEIPTS	\$2,979,321.53	\$4,317,489.86	\$3,564,318.33
RECEIPTS + BALANCE	\$19,788,551.74	\$21,634,681.72	\$20,521,911.07
EXPENDITURES			
Salaries	1,201,777.92	1,243,526.31	1,388,626.00
Fringe Benefits	440,657.55	402,070.98	455,733.13
Purchased Services	319,550.30	257,774.42	617,482.91
Supplies	12,322.45	20,027.29	65,622.72
Capital Outlay	419.40	67,240.70	39,228.93
Other	36,102.21	52,297.46	68,589.46
Advances/Transfers	0.00	0.00	0.00
TOTAL EXPENDED	\$2,010,829.83	\$2,042,937.16	\$2,635,283.15
ENDING CASH BALANCE	\$17,777,721.91	\$19,591,744.56	\$17,886,627.92
CITY/COUNTY BALANCE	380,678.88	314,811.75	652,535.02
ADJUSTED CASH BALANCE	\$17,397,043.03	\$19,276,932.81	\$17,234,092.90
Outstanding Receivables	\$350,108.69	\$916,911.36	\$1,263,676.24

\$150k salaries
 \$65k Searchsoft, Frontline,
 opening day
 \$50k Subura for lightline
 & East
 \$10k staff licenses
 \$10k Strategic Solutions
 \$10k Jefferson

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT						Jul 2017
	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER
Beginning Cash Balance	\$ 16,957,592.74	\$ 16,957,592.74	\$	\$ 16,957,592.74	\$ 16,957,592.74	\$
RECEIPTS						
Excess Costs	\$ 491,666.67	\$ 750,372.65	\$ 258,705.98	\$ 491,666.67	\$ 750,372.65	\$ 258,705.98
District Costs	\$ 1,708,333.33	\$ 1,841,900.12	\$ 133,566.79	\$ 1,708,333.33	\$ 1,841,900.12	\$ 133,566.79
Investments	\$ 8,333.33	\$ 8,597.19	\$ 263.86	\$ 8,333.33	\$ 8,597.19	\$ 263.86
Fiscal Agent, Misc, etc.	\$ 243,771.66	\$ 161,938.56	\$ (81,833.10)	\$ 243,771.66	\$ 161,938.56	\$ (81,833.10)
Advances Returned	\$ 20,833.33	\$ 464,550.68	\$ 443,717.35	\$ 20,833.33	\$ 464,550.68	\$ 443,717.35
Foundation	\$ 215,161.66	\$ 197,343.45	\$ (17,818.21)	\$ 215,161.66	\$ 197,343.45	\$ (17,818.21)
Rental/CAFS	\$ 20,833.33	\$ 139,615.68	\$ 118,782.35	\$ 20,833.33	\$ 139,615.68	\$ 118,782.35
TOTAL RECEIPTS	\$ 2,708,933.31	\$ 3,564,318.33	\$ 855,385.02	\$ 2,708,933.31	\$ 3,564,318.33	\$ 855,385.02
RECEIPTS + BALANCE	\$ 19,666,526.05	\$ 20,521,911.07	\$ 855,385.02	\$ 19,666,526.05	\$ 20,521,911.07	\$ 855,385.02
EXPENDITURES						
Salaries	\$ 1,712,219.56	\$ 1,388,626.00	\$ 323,593.56	\$ 1,712,219.56	\$ 1,388,626.00	\$ 323,593.56
Fringe Benefits	\$ 513,435.53	\$ 455,733.13	\$ 57,702.40	\$ 513,435.53	\$ 455,733.13	\$ 57,702.40
Purchased Services	\$ 430,921.58	\$ 617,482.91	\$ (186,561.33)	\$ 430,921.58	\$ 617,482.91	\$ (186,561.33)
Supplies	\$ 35,275.47	\$ 65,622.72	\$ (30,347.26)	\$ 35,275.47	\$ 65,622.72	\$ (30,347.26)
Capital Outlay--NEW	\$ 47,916.67	\$ 39,228.93	\$ 8,687.74	\$ 47,916.67	\$ 39,228.93	\$ 8,687.74
Other	\$ 21,733.10	\$ 68,589.46	\$ (46,856.36)	\$ 21,733.10	\$ 68,589.46	\$ (46,856.36)
Advances	\$ 8,333.33	\$ -	\$ 8,333.33	\$ 8,333.33	\$ -	\$ 8,333.33
Transfers	\$ 62,500.00	\$ -	\$ 62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00
TOTAL EXPENDED	\$ 2,832,335.24	\$ 2,635,283.15	\$ 197,052.09	\$ 2,832,335.24	\$ 2,635,283.15	\$ 197,052.09
ENDING CASH BALANCE	\$ 16,834,190.82	\$ 17,886,627.92	\$ 658,332.93	\$ 16,834,190.82	\$ 17,886,627.92	\$ 658,332.93
ENCUMBRANCES						
ADJ. CASH BALANCE LAST DAY OF MONTH	\$ 15,147,682.97	\$ 15,147,682.97		SF Settlements	\$ 733,949.96	
	\$ 652,535.02	\$ 652,535.02	City \$6.50 Deduct	Excess Costs	\$ 295,417.00	
	\$ 14,495,147.95	\$ 14,495,147.95	Adjusted Balance	Miscellaneous	\$ 234,309.28	
			Total.....		\$ 1,263,676.24	

CITY \$6.50 DEDUCT PROGRAM

City/County Funding FY18	\$	936,405.00
Carry-Over from FY17	\$	653,624.32
Additional Payments received in FY18	\$	-
	\$	<u>1,590,029.32</u>
Expended as of August 1, 2017	\$	79,123.05
	\$	<u>1,510,906.27</u>

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City/County Funding Receipts thru:	July	\$	78,033.75
Carry-Over from FY17		\$	653,624.32
Additional Payments received in FY18		\$	-
		\$	<u>731,658.07</u>
Expended as of August 1, 2017		\$	79,123.05
		\$	<u>652,535.02</u>

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$14,500,000	1.33%	2.69
Estimated Market Value	Estimated Interest Income	
\$14,434,363	\$192,215	

BALANCES AS OF August 1, 2017

Book Balance	\$	18,648,498.95	
Money Market 0.05%	\$	1,874,137.06	
Investments (CD's)		\$14,500,000.00	
Uninvested Balance	\$	<u><u>2,274,361.89</u></u>	PNC

SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES—OTHER PROGRAMS AS OF 07/31/2017

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	\$0.00		\$5,301.02	(\$5,301.02)
007 Special Trust	9001	\$74.30		\$0.00	\$74.30
007 Handicapped Children's Fund	9600	\$6,926.43		\$395.00	\$6,531.43
014 Martha Holden Jennings	9171	\$19,500.00		\$0.00	\$19,500.00
014 DASA-UD	9200	\$72,412.05			\$72,412.05
014 DASA/Employee	9201	\$5,103.56			\$5,103.56
014 Battelle for Kids	9208	\$13,555.30			\$13,555.30
014 Gifted Student Retreat	9250	\$4,889.75			\$4,889.75
014 Regional Transportation	9700	\$1,267,888.02	\$10,520.86	\$60.27	\$1,278,348.61
014 Gorman-Hewitt-Ayers Prom	9909	\$53.65			\$53.65
019 NEA-Learning & Leadership	9141	\$217.60			\$217.60
019- ESF:STEM FELLOWS	9161	\$40,000.00			\$40,000.00
019 ESF:SCIENCE SATURDAYS	9162	\$514.76			\$514.76
019 ESF: STEM Fellows	9171	\$40,000.00			\$40,000.00
019 ESF:SCIENCE SATURDAYS	9172	\$30,723.01		\$247.11	\$30,475.90
451 OHIO K-12 NETWORK FY16	9160	\$5,400.00			\$5,400.00
451 OHIO K-12 NETWORK FY17	9170				\$0.00
499 SI State Support Team FY16	9160				\$0.00
499 ELA/KINDERGARTEN READINESS	9161				\$0.00
499 SI EARLY LITERACY FY16	9162				\$0.00
499 SI State Support Team FY17	9170			\$80,622.28	(\$80,622.28)
499 ELA Training Center FY17	9171		\$29,446.44	\$58,245.00	(\$28,798.56)
499 SI SECONDARY TRANSITION	9172			\$4,277.31	(\$4,277.31)
499 SI State Support Team FY18	9180			\$225.44	(\$225.44)
506 RESIDENT EDUCATOR TRAINING	9160				\$0.00
516 Title VI-B FY16	9160				\$0.00
516 Title VI-B FY17	9170			\$511,971.11	(\$511,971.11)
516 Title VI-B FY18	9180	\$0.00	\$0.00	\$1,179.32	(\$1,179.32)
587 Early Learning-Discretionary FY16	9160				\$0.00
587 Early Learning-Discretionary FY17	9170			\$15,693.78	(\$15,693.78)
590 RESIDENT EDUCATOR TRAINING	9170				\$0.00
599 Air Force MoA	9160			\$40,000.00	(\$40,000.00)
599 State Personnel Development FY16	9161				\$0.00
599 Early Learning Challenge FY16	9162	\$4,398.65			\$4,398.65
599 Air Force MoA	9170			\$71,535.71	(\$71,535.71)
599 SPDG FY17	9171				\$0.00
GRAND TOTAL		\$1,511,657.08	\$39,967.30	\$789,753.35	\$761,871.03