

OFFICIAL MINUTES
of the
Montgomery County Governing Board of Education
Thursday, December 12, 2019

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, December 12, 2019, at 4:00 p.m. The meeting was called to order by President Daryl Michael. The Pledge of Allegiance was given.

Roll Call

Present: Mr. Michael, Mr. Roberts, Mr. Shell, Mrs. Weaver, Mr. Smith
Others Present: Mrs. Cox, Mr. Fox, Mr. Clifford, Mrs. Terry, Ms. Cron, Mrs. Stout, Mrs. Davies, Mr. Coutts, Mrs. Anyanwu, Mrs. Gunnell, Mrs. Sears, Mary Hargreaves, Eric Herman

Approval of Minutes

#184-19

Motion made by Mrs. Weaver and seconded by Mr. Shell to approve the minutes of the regular meeting on November 13, 2019.

Motion carried

Adoption of Board Agenda

#185-19

Motion made by Mr. Michael and seconded by Mrs. Weaver to adopt the agenda for the December 12, 2019 regular meeting.

Motion carried

Communications

- Business Advisory Council Dinner RSVP
- Communication Process
- Annual Report
- City of Riverside Land Acquisition

Superintendent's Recommendations and Reports

- Learning Center North Update
- January Agenda
- 2020 Board Meeting Dates
- Action Items

Personnel Actions

#186-19

Motion made by Mr. Shell and seconded by Mrs. Weaver that the resignations/retirements found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

#187-19

Motion made by Mr. Smith and seconded by Mr. Roberts that the new employment contracts and contract amendments found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

#188-19

Motion made by Mr. Shell and seconded by Mrs. Weaver that the unpaid leave found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Approval of Performance/Consultant Contracts

#189-19

Motion made by Mr. Roberts and seconded by Mr. Michael that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Social Emotional Learning

Contractual agreement between the Montgomery County Educational Service Center and EnvisionEdPlus for Comprehensive Proposal Development Services in the amount of; not to exceed \$6,000.00 as per contract from Social Emotional Learning General.

District/County

Contractual agreement between the Montgomery County Educational Service Center and Allerton Hill Consulting to provide Kettering City Schools a communications and marketing plan for the 2019 – 2020 school year in the amount of \$3,000/month.

Approval of Performance/Consultant Contracts (cont'd)

District/County

Contractual agreement between the Montgomery County Educational Service Center and Leadership Excelleration Inc. to provide Kettering City Schools administrative consulting services for the 2019 – 2020 school year in the amount of \$29,982.00.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Motion carried

Acceptance of Financial Statement

#190-19

Motion made by Mrs. Weaver and seconded by Mr. Roberts to accept the Financial Statement as presented in Exhibit 3.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Motion carried

Approval of School Contracts

#191-19

Motion made by Mrs. Weaver and seconded by Mr. Shell for approval of the following contracts:

RESOLVED, that the following school contract be approved for the dates, service and fee as listed on the contract:

- Board of Education of Greenville City School District
- Board of Education of Jefferson Local School District
- Board of Education of Kings Local School District
- Board of Education of Oakwood City School District
- Board of Education of Springfield City School District
- Board of Education of Vandalia City School District

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Motion carried

Approval of Memorandum of Understanding with Montgomery County Educators

#192-19

Motion made by Mr. Smith and seconded by Mr. Roberts for approval of the following:

RESOLVED, that the Montgomery County Governing Board of Education approve the Memorandum of Understanding between the Montgomery County Educational Service Center and the educators of Montgomery County for the provision of initial costs of paraprofessionals to obtain an alternative intervention specialist license.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Approval of Memorandum of Understanding with Montgomery County Alcohol, Drug Addiction and Mental Health Service

#193-19

Motion made by Mr. Shell and seconded by Mrs. Weaver for approval of the following:

RESOLVED, that the Montgomery County Governing Board of Education approve the Memorandum of Understanding with Montgomery County Alcohol, Drug Addiction and Mental Health Services to provide schools with linkages to prevention subject matter experts through June 30, 2020.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Establish Date for January Board Meeting

#194-19

Motion made by Mr. Michael and seconded by Mr. Smith for approval of the following:

RESOLVED, that the Montgomery County Governing Board of Education will hold a meeting on Tuesday January 7, 2020 at 4:30pm in the Administrative offices at 200 South Keowee St., Dayton, OH 45402 with Gary Roberts as President Pro Tem.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

Nays – None

Adjournment
#195-19

Motion made by Mrs. Weaver and seconded by Mr. Smith that the meeting be adjourned.

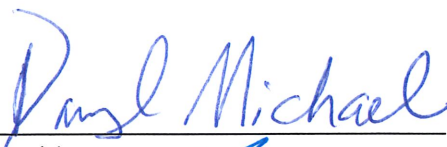
Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith

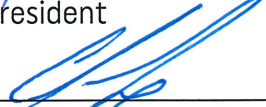
Nays – None

Motion carried

Meeting adjourned at 5:24 p.m.



President



Treasurer

Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

a. Accept Resignation(s)/Retirement(s):

Leah Velazquez, Contracted Substitute Teacher, effective December 20, 2019

b. Approval of New Employment:

Approval of Administrative Staff, One Year Contract:

Eric Herman, Secondary Principal, Salary Schedule 612-10, as needed, effective December 12, 2019
Karen McKinley, Curriculum Supervisor, Salary Schedule 610-5, effective January 6, 2020, as needed

Approval of Licensed Staff, One Year Contract:

(None)

Approval of Classified Staff, One Year Contract:

Caroline Liberto, Educational Assistant, Salary Schedule 835-5, effective January 6, 2020
Penny Sottoway, Educational Assistant, Salary Schedule 835-1, effective January 6, 2020
Kyle Rutherford, Computer Technologist, Salary Schedule 636-1, effective January 6, 2020, as needed

Approval of Administrative Staff, Two Year Contract:

Eric Herman, Secondary Principal, Salary Schedule 612-10, effective August 1, 2020

Approval of Classified Substitutes:

William Johnson	Tracey Hughes	Jessica Murphy
Ja'von Hammonds	Dalonte Parks	Larry Richardson

c. Approval of Contract Amendment(s):

Diana Christ, Teacher, Salary Schedule 715-B-11, effective November 7, 2019
Jodi Kulka appointment as Supervisor of Prevention Educators which will require an Alternative Administrative Specialist license, effective December 12, 2019

d. Approval of Resolution for Additional Days:

(None)

e. Approval of Contract Renewal(s):

(None)

f. Approval of Supplemental Contract(s):

(None)

g. Approval of Non-Renewals:

(None)

h. Accept Resignation(s), end of 2019-2020 contract:

(None)

i. Approval of Unpaid Leave:

Amanda Deeter, Mental Health Specialist, starting January 10, 2020 through February 24, 2020
Yvonne Greenlee, Educational Assistant, starting October 28, 2019 through February 1, 2020
Kip Hoffman, Educational Assistant, starting November 4, 2019 through December 13, 2019

Office of the Treasurer
December 12, 2019 Board Report

Board Report pg.1

- For the first time this year, receipts exceeded expenditures and did so by \$500,000. As expected, the foundation dollars caught up and direct bill clients paid some large invoices. This helped us narrow the deficit (absent of LC North) to \$500,000. This is a \$1.5 million dollar difference from last month.

District/County pg.2

- There was very little spending of these funds for the month and nothing out of the ordinary to report on.

Investments pg.2

- Again we had a couple of CD's mature. Those dollars were rolled into the money market.

All Other Funds pg.3

- Status quo here as we continue to operate these programs on our dime and are reimbursed costs plus a fiscal fee.

Three Year Comparison pg. 4

- Receipts are up nearly \$2 million from this time last year. Obviously expenditures are up significantly over last year to the tune of nearly \$5 million. \$3.1 million of the increase is LC North while the remainder is people.

LC North

- We have now paid out just shy of half of the expenses for learning center north over the last nine months. Revised numbers are beginning to come in as change orders are being finalized. The good news is that we over budgeted the first time around. While the change orders are significant (HVAC on 3rd floor, fire suppression system, fire watch, abatement issues, etc.), the overall increase to the estimated final budget only accounts for about a 15% increase.

Final Thoughts

- So far, the investment maturities in a given quarter have covered the renovation bills. That will change beginning in January. As you can see from the chart, estimated costs are around \$3.5 million over the next six months while CD maturities are only \$1 million. At this point, the money market account will begin to cover the difference. As I mention each month, these maturities have been rolled into the money market account for this very reason.

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT

Nov 2019

	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER
Beginning Cash Balance	\$ 10,399,902.04	\$ 11,509,049.37	\$ 1,109,147.33	\$ 15,741,382.62	\$ 15,741,382.62	\$ -
RECEIPTS						
Excess Costs	\$ 375,000.00	\$ 361,676.16	\$ (13,323.84)	\$ 2,000,000.00	\$ 1,782,229.35	\$ (217,770.65)
District Costs	\$ 2,475,000.00	\$ 3,240,989.81	\$ 765,989.81	\$ 8,675,000.00	\$ 11,871,985.26	\$ 3,196,985.26
Investments	\$ 20,833.33	\$ 13,583.38	\$ (7,249.95)	\$ 104,166.67	\$ 87,513.62	\$ (16,653.05)
Fiscal Agent, Misc, etc.	\$ 302,327.58	\$ 627,310.00	\$ 324,982.42	\$ 1,511,637.92	\$ 1,526,649.57	\$ 15,011.65
Advances Returned	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 262,265.91	\$ (237,734.09)
Foundation	\$ 254,593.80	\$ 198,805.63	\$ (55,788.17)	\$ 1,068,375.21	\$ 999,042.92	\$ (69,332.29)
Rental/CAFS	\$ 39,028.25	\$ -	\$ (39,028.25)	\$ 195,141.25	\$ -	\$ (195,141.25)
TOTAL RECEIPTS	\$ 3,466,782.97	\$ 4,442,364.98	\$ 975,582.01	\$ 14,054,321.04	\$ 16,529,686.63	\$ 2,475,365.59
RECEIPTS + BALANCE						
	\$ 13,866,685.01	\$ 15,951,414.35	\$ 2,084,729.34	\$ 29,795,703.66	\$ 32,271,069.25	\$ 2,475,365.59
EXPENDITURES						
Salaries	\$ 2,119,047.98	\$ 1,927,209.07	\$ 191,838.91	\$ 10,359,475.22	\$ 10,132,739.90	\$ 226,735.32
Fringe Benefits	\$ 741,666.79	\$ 598,200.38	\$ 143,466.41	\$ 3,625,816.33	\$ 3,010,402.77	\$ 615,413.56
Purchased Services	\$ 434,814.10	\$ 728,263.44	\$ (293,449.34)	\$ 2,174,070.49	\$ 3,163,713.56	\$ (989,643.07)
Supplies	\$ 66,823.03	\$ 39,732.65	\$ 27,090.38	\$ 334,115.13	\$ 364,866.86	\$ (30,751.73)
Capital Outlay--NEW	\$ 24,909.80	\$ -	\$ 24,909.80	\$ 124,549.00	\$ 83,795.19	\$ 40,753.81
Other	\$ 43,900.19	\$ 21,756.67	\$ 15,638.51	\$ 219,500.97	\$ 290,460.27	\$ (70,959.30)
LC North/Renovations	\$ 565,000.00	\$ 549,361.49	\$ 15,638.51	\$ 219,500.97	\$ 3,138,200.05	\$ (2,918,699.08)
TOTAL EXPENDED	\$ 4,154,078.56	\$ 3,864,523.70	\$ 289,554.86	\$ 20,452,110.46	\$ 20,184,178.60	\$ 267,931.86
ENDING CASH BALANCE						
	\$ 9,712,606.45	\$ 12,086,890.65	\$ 1,795,174.48	\$ 9,343,593.20	\$ 12,086,890.65	\$ 2,207,433.73
ENCUMBRANCES						
		4,664,727.78		SF Settlements	-	
		7,422,162.87		Excess Costs	714,675.94	
		1,184,967.18		Miscellaneous	926,037.30	
		6,237,195.69		Total.....	\$ 1,640,713.24	
ADJ. CASH BALANCE LAST DAY OF MONTH						

DISTRICT \$6.50 DEDUCT PROGRAM

District/County Funding FY20	\$	1,067,315.00
Carry-Over from FY19	\$	1,196,851.44
Additional Payments received in FY20	\$	-
	\$	2,264,166.44
Expended as of December 1, 2019	\$	456,598.84
	\$	1,807,567.60

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District/County Funding Receipts thru:	November	\$	444,714.58
Carry-Over from FY19		\$	1,196,851.44
Additional Payments received in FY20		\$	-
		\$	1,641,566.02
Expended as of December 1, 2019		\$	456,598.84
		\$	1,184,967.18

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$5,500,000	2.01%	1.26
Estimated Market Value	YTD Interest Income	
\$5,533,463	\$87,514	

BALANCES AS OF: December 1, 2019

Book Balance	\$	12,972,408.41
Money Market 0.95%	\$	3,935,414.86
Investments	\$	5,500,000.00
Uninvested Balance	\$	3,536,993.55

SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES-OTHER PROGRAMS AS OF NOVEMBER 30, 2019

Acct Code	Description	Initial Cash	FYTD Received	FYTD Expended	Fund Balance
006-9005	FOOD SERVICE FUND	\$0.00	\$31,009.89	\$87,665.68	(\$56,655.79)
007-9001	SPECIAL TRUST UNCLAIMED FUNDS	\$45.50	\$0.00	\$0.00	\$45.50
007-9600	HANDICAPPED CHILDREN'S FUND	\$6,079.44	\$0.00	\$0.00	\$6,079.44
014-9190	MHJ - SHARED READING LIBRARY	\$230.00	\$0.00	\$0.00	\$230.00
014-9200	DASA-UD	\$65,872.83	\$0.00	\$0.00	\$65,872.83
014-9201	DASA/EMPLOYEE	\$5,014.62	\$0.00	\$0.00	\$5,014.62
014-9208	REGIONAL CENTER	\$9,335.38	\$0.00	\$615.54	\$8,719.84
014-9250	GIFTED STUDENT RETREAT	\$5,239.75	\$0.00	\$1,804.00	\$3,435.75
014-9700	REGIONAL TRANSPORTATION	\$1,260,231.61	\$0.00	\$8,360.28	\$1,251,871.33
014-9909	GORMAN-HEWITT-AYARS PROM	\$0.00	\$0.00	\$0.00	\$0.00
019-9020	PAX GRANT FY20	\$0.00	\$108,944.22	\$222,545.80	(\$113,601.58)
019-9021	PRIME FOR LIFE	\$0.00	\$20,950.65	\$24,764.41	(\$3,813.76)
019-9022	COA PROGRAM	\$0.00	\$2,701.86	\$17,791.32	(\$15,089.46)
019-9023	VAPING PREVENTION	\$0.00	\$7,669.38	\$20,925.55	(\$13,256.17)
019-9024	SBIRT	\$0.00	\$14,300.72	\$45,367.33	(\$31,066.61)
019-9025	SCHOOLS OF EXCELLENCE	\$0.00	\$0.00	\$17,054.41	(\$17,054.41)
019-9026	PAX PREBLE COUNTY	\$0.00	\$0.00	\$3,436.80	(\$3,436.80)
019-9190	PAX GRANT FY19	\$0.00	\$197,728.27	\$197,803.01	(\$74.74)
019-9191	PRIME FOR LIFE	\$0.00	\$22,060.14	\$22,060.14	\$0.00
019-9192	ESF: SCIENCE SATURDAYS CY19	\$29,869.78	\$0.00	\$8,309.50	\$21,560.28
019-9193	SCHOOLS OF EXCELLENCE	\$0.00	\$17,347.49	\$50,304.07	(\$32,956.58)
019-9194	ESF: ASPIRE	\$0.00	\$21,800.00	\$0.00	\$21,800.00
451-9020	OHIO K-12 NETWORK FY20	\$0.00	\$2,700.00	\$0.00	\$2,700.00
499-9020	SI SST FY20	\$0.00	\$59,760.75	\$59,760.75	\$0.00
499-9021	STUDENT ASSESSMENT FY20	\$0.00	\$4,908.59	\$4,908.59	\$0.00
499-9022	REGIONAL EARLY LITERACY	\$0.00	\$0.00	\$40,232.18	(\$40,232.18)
499-9023	REGIONAL FIELD COORDINATOR	\$0.00	\$0.00	\$4,600.59	(\$4,600.59)
499-9190	SI SST FY19	\$0.00	\$27,531.49	\$27,531.49	\$0.00
499-9191	REGIONAL EARLY LITERACY FY19	\$0.00	\$25,158.30	\$25,158.30	\$0.00
499-9192	STUDENT ASSESSMENT FY19	\$0.00	\$2,572.47	\$2,572.47	\$0.00
499-9193	SI TRANSITION FY19	\$0.00	\$8,000.00	\$8,000.00	\$0.00
516-9020	TITLE VI-B SST FY20	\$0.00	\$275,663.70	\$378,314.53	(\$102,650.83)
516-9190	TITLE VI-B SST FY19	\$0.00	\$284,235.67	\$285,981.11	(\$1,745.44)
551-9190	TITLE III FY19	\$0.00	\$6,353.47	\$7,698.47	(\$1,345.00)
572-9020	PRIORITY SCHOOL SUPPORTS FY20	\$0.00	\$25,458.95	\$34,007.48	(\$8,548.53)
572-9190	PRIORITY SCHOOL SUPPORTS FY19	\$0.00	\$52,235.81	\$52,235.81	\$0.00
587-9020	EARLY LEARNING-DISCRETIONARY FY20	\$0.00	\$13,845.15	\$18,607.33	(\$4,762.18)
587-9190	EARLY LEARNING-DISCRETIONARY FY19	\$0.00	\$11,946.84	\$11,946.84	\$0.00
599-9020	DSEC DOD STEM GRANT PURCHASED SERVICES	\$0.00	\$26,235.52	\$39,208.97	(\$12,973.45)
599-9090	MISCELLANEOUS FED. GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00
599-9162	EARLY LEARNING CHALLENGE FY16	\$4,398.65	\$0.00	\$0.00	\$4,398.65
599-9190	SCHOOL CLIMATE TRANSFORMATION	\$0.00	\$17,738.78	\$17,738.78	\$0.00
599-9191	STATE PERSONNEL DEVELOPMENT FY19	\$0.00	\$3,984.00	\$3,984.00	\$0.00

MONTGOMERY COUNTY E.S.C.
THREE YEAR COMPARISON

NOVEMBER Year-To-Date

	FY18	FY19	FY20
Beginning Cash Balance	\$ 16,957,592.74	\$ 17,674,641.01	\$ 15,741,382.62
RECEIPTS			
Excess Costs	2,448,914.24	1,504,842.94	1,782,229.35
District Costs	9,980,187.29	10,733,598.42	11,871,985.26
Investments	85,394.57	101,835.61	87,513.62
Fiscal Agent, Misc, etc.	884,588.93	1,173,313.34	1,526,649.57
Advances Returned	464,550.68	325,670.90	262,265.91
Foundation	990,244.15	996,713.25	999,042.92
Other/Rental/CAFS	139,615.68	-	-
TOTAL RECEIPTS	\$ 14,993,495.54	\$ 14,835,974.46	\$ 16,529,686.63
RECEIPTS + BALANCE	\$ 31,951,088.28	\$ 32,510,615.47	\$ 32,271,069.25
EXPENDITURES			
Salaries	8,191,398.58	9,022,756.43	10,132,739.90
Fringe Benefits	2,770,097.17	2,767,949.03	3,010,402.77
Purchased Services	2,416,594.70	2,453,681.26	3,163,713.56
Supplies	323,852.58	445,584.38	364,866.86
Capital Outlay	220,268.71	201,558.65	83,795.19
Other	101,400.29	433,228.96	290,460.27
Advances/Transfers	-	-	-
TOTAL EXPENDED w/o	14,023,612.03	15,324,758.71	17,045,978.55
LC North/Renovations	-	-	3,138,200.05
TOTAL EXPENDED	\$ 14,023,612.03	\$ 15,324,758.71	\$ 20,184,178.60
ENDING CASH BALANCE	17,927,476.25	17,185,856.76	12,086,890.65
DISTRICT/COUNTY BALANCE	719,336.66	1,086,768.81	1,184,967.18
ADJUSTED CASH BALANCE	\$ 17,208,139.59	\$ 16,099,087.95	\$ 10,901,923.47

	Original Estimate	Revised Estimates	Actual	Revised Difference	Investment Maturities
Apr-19	515,000	69,578	69,578	(445,422)	750,000
May-19	125,000	267,243	267,243	142,243	1,000,000
Jun-19	150,000	291,932	291,932	141,932	250,000
	\$790,000	\$628,753	\$628,753	-\$161,247	2,000,000
Jul-19	165,000	0	-	(165,000)	
Aug-19	565,000	1,323,997	1,323,997	758,997	250,000
Sep-19	465,000	980,070	980,070	515,070	0
	\$1,195,000	\$2,304,068	\$2,304,068	\$1,109,068	250,000
Oct-19	565,000	190,602	190,602		1,000,000
Nov-19	665,000	549,361	549,361		750,000
Dec-19	765,000	800,000			250,000
	\$1,995,000	\$1,539,963	\$739,963	\$0	2,000,000
Jan-20	765,000	900,000			0
Feb-20	865,000	900,000			500,000
Mar-20	865,000	750,000			250,000
	\$2,495,000	\$2,550,000	\$0	\$0	750,000
Apr-20	800,000	700,000			0
May-20	25,000	75,000			250,000
Jun-20		25,000			0
	\$825,000	\$800,000	\$0	\$0	250,000
	\$7,300,000	\$7,822,784	\$3,672,784	\$947,821	\$5,250,000

LC North Estimates vs. Actuals

