

OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Monday, January 22, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Monday, January 22, 2018, at 4:00 p.m. The meeting was called to order by President Terry Smith. The Pledge of Allegiance was given.

Roll Call

Present: Mr. Smith, Mr. Michael, Mr. Roberts, Mr. Shell, Mrs. Weaver

Others Present: Mr. DePalma, Mr. Clifford, Mr. Fox, Mrs. Terry, Mrs. Oliver, and Mrs. Davies

Guests: Mary Hargreaves, Tonya Flory, Ami Beam

Approval of Minutes
#20-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver to approve the minutes of the organizational and regular meeting on January 4, 2018.

Motion carried

Adoption of Board Agenda
#21-18

Motion made by Mr. Shell and seconded by Mr. Roberts to adopt the agenda for the January 22, 2018 regular meeting.

Motion carried

Superintendent's Reports

- Northridge Lease
- BAC (Business Advisory Council)
- Searches

Personnel Actions
#22-18

Motion made by Mr. Smith and seconded by Mrs. Weaver that the resignations and Licensed, Licensed Substitutes, Classified Substitutes and Supplemental Contracts found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Performance/Consultant Contracts
#23-18

Motion made by Mr. Shell and seconded by Mr. Roberts that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Associated Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Spark Space Creative to create a companion journal for the 5th grade Social Emotional-Language Arts Curriculum through June 30, 2018 not to exceed \$15,000 from Curriculum General Fund.

Contractual agreement between the Montgomery County Educational Service Center and Taylor Yoho to serve as the Administrative Assistant for Science Saturdays from February 1, 2018 to December 31, 2018 in the amount of \$12.50/hour not to exceed \$800 from Science Saturdays Year 3 grant.

Contractual agreement between the Montgomery County Governing Board of Education and Think ^{TV} for video production for DRSC STEM Fellows Videos in the amount of and not to exceed \$5000 through April 30, 2018 from STEM General Fund.

Contractual agreement between the Montgomery County Educational Service Center and Jennifer Stormer to pilot and provide feedback for two (2) DRSC Dabble Pack lessons January 22, 2018 through March 30, 2018 in the amount of \$150 per lesson not to exceed \$300 from STEM General Fund.

Office of Instructional Services

Contractual agreement between the Montgomery County Educational Service Center and Charlotte Chinn to deliver AmeriCorps Reading Tutor Coordination contract extension from July 1, 2018 through July 31, 2018 not to exceed \$2,083.33 from the AmeriCorps K-3 Tutor Grant.

Contractual agreement between Montgomery County Educational Service Center and CM Tickel Enterprises LLC to provide systems and data analysis services through June 30, 2018, at the rate of \$40/hr. on an as needed basis, from Curriculum General Fund.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Financial Statement
#24-18

Motion made by Mrs. Smith and seconded by Mr. Roberts to accept the Financial Statement as presented in Exhibit 3.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Acceptance of Donations

#25-18

Motion made by Mr. Shell and seconded by Mr. Michael to accept the following donation to our MD/ED classrooms by Ty Camacho of Miami Valley Team Sports and Dr. John Downer of various PE/APE gym supplies including soccer balls, volleyballs, kick balls, basketballs, footballs, hockey sets, tennis rackets and tennis balls, various jump ropes and tug of war ropes, etc. valued at approximately \$2,650.75.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Approval of Contract with McGohan Brabender

Approval of Contract with Montgomery County Records Microfilming

Approval of Contracts with K-12 Business Consulting, Inc.

Approval of Contract with Burgess and Burgess Strategists

#26-18

Motion made by Mr. Michael and seconded by Mrs. Weaver to approve the following items:

Approval of Contract with McGohan Brabender

RESOLVED, that the Contract with McGohan Brabender for Employee Benefits Brokerage Services effective January 1, 2018 through December 31, 2020 as listed. Cost will be \$3,500 per month paid from the General Fund.

Approval of Contract with Montgomery County Records Microfilming

RESOLVED, that the Contract with Montgomery County Records and Microfilming for Imaging Center supplies and service for 2018.

Approval of Contracts with K-12 Business Consulting, Inc.

RESOLVED, that the Contract with K-12 Business Consulting, Inc. to provide services to the Trotwood-Madison Board of Education in searching and securing a superintendent per attached contract in the amount of \$12,900.00.

RESOLVED, that the Contract with K-12 Business Consulting, Inc. to provide services to the Valley View Board of Education in searching and securing a superintendent per attached contract in the amount of \$12,900.00.

Approval of Contract with Burgess and Burgess Strategists

RESOLVED, that the Montgomery County Governing Board of Education approve the contract with Burgess and Burgess Strategists to provide a communication strategy plan per contract for the Dayton Public Schools in the amount of \$35,000 to be paid from the general fund.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Adjournment

#27-18

Motion made by Mrs. Weaver and seconded by Mr. Michael that the meeting be adjourned.

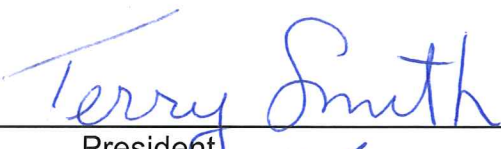
Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Shell, Mr. Roberts, Mrs. Weaver

Nays – None

Motion carried

Meeting adjourned at 4:39 p.m.



President



Treasurer

EXHIBIT 2

Personnel Actions

Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

a. Accept Resignations:

Unique Lane, Educational Assistant, effective January 7, 2018
Ingrid Moore, Educational Assistant, effective end of 2017-2018 contract.

b. Approval of Licensed Staff:

MaryLou Braun, Professional Development Presenter, current daily rate, effective January 17, 2018.

c. Approval of Licensed Substitutes:

Valerie Betts
Michael Magill

d. Approval of Classified Substitutes:

Christopher Ashley
Valerie Betts
Kelly Gunn
Kaleb Haney
Michael Magill
John Studebaker
LaKeisha Wilson

e. Approval of Supplemental Contracts

Marlyn Stekli, \$250 to be paid in May 2018, to Co-Chair MD Prom

Jackie Creamer, \$250 to be paid in May 2018, to Co-Chair MD Prom

Granville Bastin, \$250 to be paid in February 2018, \$250 to be paid in May 2018, to serve as Technology Assistant for the 2017-2018 school year.

Ami Beam, \$250 to be paid in February 2018, \$250 to be paid in May 2018, to serve as Technology Assistant for the 2017-2018 school year.

Thomas Walter, \$250 to be paid in May 2018, to serve as Technology Assistant for the 2017-2018 2nd semester.

Office of the Treasurer
January 22, 2018 Board Report

Board Report pg.1

• Beginning cash balance:	\$17,927,476.25
Receipts:	3,002,852.56
Expenditures:	<u>2,761,687.77</u>
Ending Cash Balance:	\$18,168,641.04
Encumbrances:	<u>1,835,557.47</u>
Adjusted cash balance:	\$16,333,083.57

City County pg.2

- Expenses totaling \$385,830.98 through December.

Investments pg.2

- While there is no activity to report for the month of December, I would like to point out one thing. As I have mentioned the last couple of months, the investment income of the ESC is starting to become significant line item. For the calendar year of 2017, we took in over \$176,000 in income from investments alone. Compare that to \$62,000 in 2016 and a measly \$24,000 in 2015 and that really puts this year's number into perspective.

All Other Funds pg.3

- Nothing out of the ordinary to report for these funds. We will continue to see them in the red until the end of the fiscal year.

Three Year Comparison pg. 4

- Receivables continue to outpace expenditures. For the month of December, we took in about \$200,000 more than we spent and we are currently \$1.2 million to the good for the fiscal year.
- Outstanding receivables remain around \$1 million.
- The salary line item is unbelievably close to what it was last year at this time. If you remember, we issued stipends to staff in lieu of salary increases.
- Take a look at the ending cash balance line item. We are only about \$50,000 ahead of where we were last year at this time. We would all prefer this number to be much higher than this. The reality is that salaries have gone up and so have the number of staff. Purchased services continue to run high as they have all year. Simply put, we are doing more business, exploring new opportunities, and broadening our horizons.
- Taking all of this into consideration though, being in the black at all is quite the feat.

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT

Dec 2017

	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER
Beginning Cash Balance	\$ 16,965,583.13	\$ 17,927,476.25	\$ 961,893.12	\$ 16,957,592.74	\$ 16,957,592.74	\$ -
RECEIPTS						
Excess Costs	\$ 491,666.67	\$ 583,733.42	\$ 92,066.75	\$ 2,950,000.00	\$ 3,032,647.66	\$ 82,647.66
District Costs	\$ 1,791,666.67	\$ 2,089,613.32	\$ 297,946.65	\$ 10,750,000.00	\$ 12,069,800.61	\$ 1,319,800.61
Investments	\$ 8,333.33	\$ 9,706.83	\$ 1,373.50	\$ 50,000.00	\$ 95,101.40	\$ 45,101.40
Fiscal Agent, Misc, etc.	\$ 243,771.66	\$ 124,788.12	\$ (118,983.54)	\$ 1,462,629.95	\$ 1,009,377.05	\$ (453,252.90)
Advances Returned	\$ 20,833.33	\$ -	\$ (20,833.33)	\$ 125,000.00	\$ 464,550.68	\$ 339,550.68
Foundation	\$ 215,161.66	\$ 195,010.87	\$ (20,150.79)	\$ 1,290,969.94	\$ 1,185,255.02	\$ (105,714.92)
Rental/CAFS	\$ 20,833.33	\$ -	\$ (20,833.33)	\$ 125,000.00	\$ 139,615.68	\$ 14,615.68
TOTAL RECEIPTS	\$ 2,792,266.65	\$ 3,002,852.56	\$ 210,585.91	\$ 16,753,599.89	\$ 17,996,348.10	\$ 1,242,748.22
RECEIPTS + BALANCE	\$ 19,757,849.78	\$ 20,930,328.81	\$ 1,172,479.04	\$ 33,711,192.63	\$ 34,953,940.84	\$ 1,242,748.22
EXPENDITURES						
Salaries	\$ 1,712,219.56	\$ 1,569,293.64	\$ 142,925.92	\$ 10,273,317.35	\$ 9,760,692.22	\$ 512,625.13
Fringe Benefits	\$ 513,435.53	\$ 508,164.23	\$ 5,271.30	\$ 3,080,613.19	\$ 3,278,261.40	\$ (197,648.21)
Purchased Services	\$ 430,921.58	\$ 534,001.38	\$ (103,079.80)	\$ 2,585,529.47	\$ 2,950,596.08	\$ (365,066.62)
Supplies	\$ 35,275.47	\$ 55,973.32	\$ (20,697.86)	\$ 211,652.79	\$ 379,825.90	\$ (168,173.11)
Capital Outlay--NEW	\$ 47,916.67	\$ 18,990.00	\$ 28,926.67	\$ 287,500.00	\$ 239,258.71	\$ 48,241.29
Other	\$ 21,733.10	\$ 75,265.20	\$ (53,532.10)	\$ 130,398.63	\$ 176,665.49	\$ (46,266.87)
Advances	\$ 8,333.33	\$ -	\$ 8,333.33	\$ 50,000.00	\$ -	\$ 50,000.00
Transfers	\$ 20,833.33	\$ -	\$ 20,833.33	\$ 125,000.00	\$ -	\$ 125,000.00
TOTAL EXPENDED	\$ 2,790,668.57	\$ 2,761,687.77	\$ 28,980.80	\$ 16,744,011.42	\$ 16,785,299.80	\$ (41,288.38)
ENDING CASH BALANCE	\$ 16,967,181.21	\$ 18,168,641.04	\$ 1,143,498.24	\$ 16,967,181.21	\$ 18,168,641.04	\$ 1,284,036.60
ENCUMBRANCES						
ADJ. CASH BALANCE LAST DAY OF MONTH						
	\$ 1,835,557.47		SF Settlements	\$ (4,174.43)		
	\$ 16,333,083.57		Excess Costs	\$ 495,937.38		
	\$ 750,484.45	City \$6.50 Deduct	Miscellaneous	\$ 574,022.24		
	\$ 15,582,599.12	Adjusted Balance	Total.....	\$ 1,065,785.19		

CITY \$6.50 DEDUCT PROGRAM

City/County Funding FY18	\$	936,405.00
Carry-Over from FY17	\$	653,624.32
Additional Payments received in FY18	\$	14,488.61
	\$	1,604,517.93
Expended as of January 1, 2017	\$	385,830.98
	\$	1,218,686.95

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City/County Funding Receipts thru:	December	\$	468,202.50
Carry-Over from FY17		\$	653,624.32
Additional Payments received in FY18		\$	14,488.61
		\$	1,136,315.43
Expended as of January 1, 2017		\$	385,830.98
		\$	750,484.45

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$13,750,000	1.36%	2.49
Estimated Market Value	YTD Interest Income	
\$13,649,305	\$176,194	

BALANCES AS OF January 1, 2017

Book Balance	\$	18,170,640.98	
Money Market 0.39%	\$	1,875,798.71	
Investments (CD's)		\$13,750,000.00	
Uninvested Balance	\$	2,544,842.27	PNC

SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES-OTHER PROGRAMS AS OF 12/31/2017

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	\$0.00	\$59,797.97	\$90,431.78	(\$30,633.81)
007 Special Trust	9001	\$74.30	\$0.00	\$0.00	\$74.30
007 Handicapped Children's Fund	9600	\$6,926.43	\$0.00	\$447.00	\$6,479.43
014 Martha Holden Jennings	9171	\$19,500.00	\$0.00	\$0.00	\$19,500.00
014 DASA-UD	9200	\$72,412.05	\$24,400.00	\$2,000.00	\$94,812.05
014 DASA/Employee	9201	\$5,103.56	\$0.00	\$0.00	\$5,103.56
014 Battelle for Kids	9208	\$13,555.30	\$0.00	\$1,891.69	\$11,663.61
014 Gifted Student Retreat	9250	\$4,889.75	\$0.00	\$0.00	\$4,889.75
014 Regional Transportation	9700	\$1,267,888.02	\$53,413.61	\$1,116.50	\$1,320,185.13
014 Gorman-Hewitt-Ayers Prom	9909	\$53.65	\$0.00	\$0.00	\$53.65
019 NEA-Learning & Leadership	9141	\$217.60	\$0.00	\$0.00	\$217.60
019- ESF:STEM FELLOWS	9161	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9162	\$514.76	\$0.00	\$0.00	\$514.76
019 ESF: STEM Fellows	9171	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9172	\$30,723.01	\$0.00	\$17,459.21	\$13,263.80
019 ESF:SCIENCE SATURDAYS	9182		\$0.00	\$25,428.29	(\$25,428.29)
019 PAX GRANT FY18	9180		\$30,000.00	\$1,800.00	\$28,200.00
451 OHIO K-12 NETWORK FY16	9160	\$5,400.00	\$0.00	\$0.00	\$5,400.00
451 OHIO K-12 NETWORK FY18	9180		\$6,257.66	\$0.00	\$6,257.66
499 SI State Support Team FY17	9170		\$73,870.38	\$73,870.38	\$0.00
499 ELA Training Center FY17	9171		\$71,958.14	\$71,958.14	\$0.00
499 SI SECONDARY TRANSITION	9172		\$5,979.40	\$5,979.40	\$0.00
499 SI State Support Team FY18	9180		\$0.00	\$85,503.67	(\$85,503.67)
499 School Psych Intern	9189		\$0.00	\$8,489.16	(\$8,489.16)
516 Title VI-B FY17	9170		\$508,690.98	\$508,690.98	\$0.00
516 Title VI-B FY18	9180		\$0.00	\$679,406.06	(\$679,406.06)
572 Priority School Supports	9180		\$0.00	\$11,689.09	(\$11,689.09)
587 Early Learning-Discretionary FY17	9170		\$17,525.62	\$17,525.62	\$0.00
587 IDEA	9171		\$48,084.09	\$48,084.09	\$0.00
587 Early Learning-Discretionary FY18	9180		\$0.00	\$27,060.89	(\$27,060.89)
587 Early Literacy	9181		\$0.00	\$13,031.57	(\$13,031.57)
599 Air Force MoA	9160		\$40,000.00	\$40,000.00	\$0.00
599 Early Learning Challenge FY16	9162	\$4,398.65	\$0.00	\$0.00	\$4,398.65
599 Air Force MoA	9170		\$122,332.04	\$122,332.04	\$0.00
GRAND TOTAL		\$1,511,657.08	\$1,062,309.89	\$1,854,195.56	\$719,771.41

MONTGOMERY COUNTY E.S.C.
THREE YEAR COMPARISON

	DECEMBER Year-To-Date		
	FY16	FY17	FY18
Beginning Cash Balance	\$16,809,230.21	\$17,317,191.86	16,957,592.74
RECEIPTS			
Excess Costs	1,552,441.56	2,613,197.61	3,032,647.66
District Costs	9,791,329.68	10,386,722.11	12,069,800.61
Investments	13,970.98	35,650.44	95,101.40
Fiscal Agent, Misc, etc.	1,048,338.37	1,118,788.28	1,009,377.05
Advances Returned	435,475.15	1,177,252.07	464,550.68
Foundation	1,147,727.09	1,264,678.38	1,185,255.02
Other/Rental/CAFS	3,000.00	0.00	139,615.68
TOTAL RECEIPTS	\$13,992,282.83	\$16,596,288.89	17,996,348.10
RECEIPTS + BALANCE	\$30,801,513.04	\$33,913,480.75	34,953,940.84
EXPENDITURES			
Salaries	8,525,612.66	9,728,607.17	9,760,692.22
Fringe Benefits	2,589,638.30	2,945,161.93	3,278,261.40
Purchased Services	2,309,404.53	2,262,874.97	2,950,596.08
Supplies	236,163.11	247,603.42	379,825.90
Capital Outlay	264,509.86	450,151.11	239,258.71
Other	175,660.04	160,563.56	176,665.49
Advances/Transfers	0.00	0.00	-
TOTAL EXPENDED	\$14,100,988.50	\$15,794,962.16	16,785,299.80
ENDING CASH BALANCE	\$16,700,524.54	\$18,118,518.59	\$18,168,641.04
CITY/COUNTY BALANCE	266,931.87	313,677.05	750,484.45
ADJUSTED CASH BALANCE	\$16,433,592.67	\$17,804,841.54	\$17,418,156.59
Outstanding Receivables	\$723,206.77	\$874,193.78	\$1,065,785.19