

**OFFICIAL MINUTES**  
**of the**  
**MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION**  
Thursday, December 8, 2016

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, December 8<sup>th</sup>, at 4:30 p.m. The meeting was called to order by President Joy Weaver. The Pledge of Allegiance was given.

**Roll Call**

Present: Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, and Mr. Roberts  
Others Present: Mr. DePalma, Mr. Barrett, Mrs. Cox, Mrs. Davies, Mr. Fox, Mrs. Oliver,  
Mrs. Terry, and Mrs. Apolito  
Guests: Mary Hargreaves, Judy Hensley

**Approval of Minutes**  
**#163-16**

Motion made by Mr. Roberts and seconded by Mr. Smith to approve the minutes of the regular meeting on November 10, 2016.

**Motion carried**

**Adoption of Board Agenda**  
**#164-16**

Motion made by Mr. Michael and seconded by Mrs. Weaver to adopt the agenda for the December 8, 2016 regular meeting.

**Motion carried**

**Reports**

The Governing Board received reports on the following topics:

- JANUARY 4<sup>TH</sup> AGENDA
- 2017 MEETING DATES
- DISTRICT/COUNTY FUNDS
- DISTRICT OFFICE
- PROFESSIONAL DEVELOPMENT/CURRICULUM

Limited Contract Employment  
Approval to Amend Contract  
Approval of Supplemental Contract  
Approval of Salaries  
**#165-16**

Motion made by Mr. Smith and seconded by Mr. Shell to approve the following items:

**Limited Contract Employment**

RESOLVED, that the following individuals be employed on limited contract status for the 2016-2017 contract year:

Allison Campbell, Substitute Health Care Aide, Substitute Health Care Aide Salary Schedule, effective November 29, 2016  
Dominic Gussler, Substitute Teacher, Salary Schedule 715-A-1, effective November 2, 2016  
Joyce Richards, Industry and Career Experience Coordinator, Salary Schedule 615-D-1, effective November 28, 2016  
Lauren Sickenger, AIM Coordinator for Mad River Schools, Mad River Salary Schedule, effective December 13, 2016

BE IT FURTHER RESOLVED, that employment is contingent upon a satisfactory records check from the Bureau of Criminal Identification and Investigation and/or Federal Bureau of Investigation as approved by the Superintendent of Schools and/or his designee.

**Approval to Amended Contract**

RESOLVED, that the following limited contract be amended:

Ivory Kennedy, from Salary Schedule 835-1 to Salary Schedule 835-6

**Approval of Supplemental Contracts**

RESOLVED, that the following supplemental contracts be approved for the 2016-2017 contract year:

Kevin Cornell, to provide services to co-create and host Science Saturdays programming in the amount of up to \$9,158 for the period of January 2017 through December 2017. Funding will come from the Science Saturdays grant (\$8400) from the Engineering and Science Foundation and Curriculum General (\$758).

RESOLVED, that the following supplemental contracts be approved for Granville Bastin, Kevin Bennett, and Ami Beam to serve as the Technology Assistants for the 2016-2017 school year. Stipend to be established as \$500/each. One-half payments to be made on the last pay of December and the last pay in May upon documentation from the Director.

**Approval of Supplemental Contracts (cont'd)**

RESOLVED, that the following supplemental contracts be approved payments not to exceed \$250 each to be made in May 2017 upon documentation from Director.

Marlyn Stekli, Committee Co-Chair for MD Prom  
Nicole Cobb, Committee Co-Chair for MD Prom.  
Jackie Creamer, Committee Fund Raising for MD Prom

RESOLVED, that the following supplemental contracts for EMC LPDC Representatives for the 2016-17 contract year be approved (to be paid May 2017):

Michelle D. Creech, Chair	\$700.00
Roland M. Meers, Member	\$500.00
Judith Hensley, Member	\$500.00

**Approval of Salaries**

RESOLVED, that the following Salaries be approved:

#730 – Salary Schedule School Psychologist Assistant

Substitute Health Care Aide, \$14.84 (per hour)

**Roll Call**

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

**Resignations**

**#166-16**

Motion made by Mr. Roberts and seconded by Mr. Michael that the following resignations be accepted:

Allison Campbell, Health Aide, effective November 28, 2016

Shauna Davis, Substitute Secretary, effective November 16, 2016

Amanda Honnert, Substitute Teacher, Substitute Educational Assistant, effective November 30, 2016

Ivory Kennedy, Substitute Teacher, effective November 9, 2016

Patrick Miller, Intervention Specialist, effective December 31, 2016

Lauren Sickenger, AIM Coordinator for Mad River Schools, Mad River Salary Schedule, effective at the end of the 2016-17 contract year

**Roll Call**

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Approval of Performance/Consultant Contracts  
**#167-16**

Motion made by Mr. Shell and seconded by Mrs. Weaver that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

**Office of Instructional Services**

Contractual agreement between Montgomery County Governing Board of Education and Emantras for production of IT Online Course, to be paid out of Curriculum General on or before April 30<sup>th</sup>, 2017, not to exceed \$100,000 for phase one and not to exceed \$75,000 for phase two for customized industry videos and content.

Contractual agreement between Montgomery County Governing Board of Education and Emantras for production of Healthcare Online Course, to be paid out of Curriculum General on or before April 30<sup>th</sup>, 2017, not to exceed \$100,000 for phase one and not to exceed \$75,000 for phase two for customized industry videos and content.

Contractual agreement between Montgomery County Governing Board of Education and Emantras for production of Aerospace Online Course, to be paid out of Curriculum General on or before April 30<sup>th</sup>, 2017, not to exceed \$100,000 for phase one and not to exceed \$75,000 for phase two for customized industry videos and content.

Contractual agreement between the Montgomery County Governing Board of Education and Jeanette McNally to co-create and serve as STEM Coach for Science Saturdays programming, in the amount of up to \$8,400 through December 15, 2017. Funding from Engineering and Science Foundation.

Contractual agreement between the Montgomery County Governing Board of Education and 3 STEM Fellows to co-create and co-host Science Saturday's programming, in the amount of up to \$1600 through December 15, 2017. Funding from Engineering and Science Foundation: Science Saturday's fund: total project amount not to exceed \$4800.00.

Dee Van Brackel

Joe Duncan

Melanie Byers

**Office of Treasurer**

Contractual agreement between the Montgomery County Educational Service Center and The Dayton-Montgomery County Scholarship fund for Centerville City Schools membership fees in the amount of \$6,667 and Dayton Public Schools in the amount of \$21,945. Paid from City/County Funds.

Roll Call

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Acceptance of Financial Statement

**#168-16**

Motion made by Mr. Roberts and seconded by Mr. Shell to accept the financial statement.

Roll Call

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Approval of School Contracts

**#169-16**

Motion made by Mr. Shell and seconded by Mr. Smith that the following school contracts be approved for the date(s), service(s) and fee(s) as listed on the contract(s):

City Day Community School – Occupational and Physical Therapy

Horizon Science Academy Dayton Elementary – Physical Therapy

Jefferson Township Local Schools – Gifted Services

St. Mary's City Schools – Hearing and Vision Services

Roll Call

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Approval of One Time Stipend Payment

**#170-16**

Motion made by Mr. Michael and seconded by Mr. Smith that the following employees receive a one-time stipend for the 2016-2017 school year for the amount listed:

Jennifer Browning, Psychologist Assistant - \$2,000

Brooke Pyles, Psychologist Assistant - \$2,000

Deb Turner, Psychologist Assistant - \$2,000

Caryn Kelley, SOITA, - \$2,000

Deb Tschirhart, SOITA, - \$2,000

Deb Ramey, Part-Time - \$350

Kim Shults, Part-Time - \$350

Angela Cook, School Counselor - \$2,000

Roll Call

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Establish Date for Organizational Meeting

**#171-16**

Motion made by Mr. Michael and seconded by Mr. Shell, that the Montgomery County Governing Board of Education hold its Organization/Regular Meeting on Wednesday, January 4, 2017, 4:00 p.m., in the administrative offices at 200 South Keowee St., Dayton, Ohio.

Roll Call

Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Adjournment

**#172-16**

Motion made by Mr. Shell and seconded by Mrs. Weaver that the meeting be adjourned.

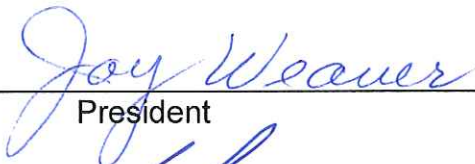
Roll Call


Yeas – Mrs. Weaver, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts

Nays – None

**Motion carried**

Meeting adjourned at 5:34 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

**Office of the Treasurer**  
**December 8, 2016 Board Report**

Board Report pg.1

• Beginning cash balance:	\$18,410,143.77
Receipts:	2,760,979.48
Expenditures:	<u>2,309,106.24</u>
Ending Cash Balance:	<b>\$18,864,055.37</b>
Encumbrances:	<u>2,309,106.24</u>
Adjusted cash balance:	<b>\$16,260,677.12</b>

City County pg.2

- Payments totaling \$381,829.41 through November.

Investments pg.2

- As I mentioned last month, the way in which I am reporting investments has changed. The information that was provided before is still here, just in a different format. We now have \$11.5 million invested with that number likely to go up over the next month or so. Are average yield to maturity is just over 1%. This is a significant increase over the .05% we were earning in our money market at PNC. This should push us into six-figure territory for investment income over the next 12 months.

All Other Funds pg.3

- Our grants continue to run in the red as they have all year.

Three Year Comparison pg. 4

- Receipts came in about \$450,000 higher than expenditures for the month.
- Receivables have leveled out as districts have begun paying some older invoices.
- As we look to next month, the salary line item will include the one-time stipends which amounted to just over \$500,000.

## CITY \$6.50 DEDUCT PROGRAM

City/County Funding FY17	\$	944,784.00
Carry-Over from FY16	\$	269,133.81
Additional Payments received in FY17	\$	13,307.61
	\$	<u>1,227,225.42</u>
Expended as of December 1, 2016	\$	<u>381,829.41</u>
	\$	845,396.01

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City/County Funding Receipts thru:	Nov	\$	393,660.00
Carry-Over from FY16		\$	269,133.81
Additional Payments received in FY17		\$	13,307.61
		\$	<u>676,101.42</u>
Expended as of December 1, 2016		\$	<u>381,829.41</u>
		\$	294,272.01

## MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$11,500,000	1.11%	2.34
Estimated Market Value	Estimated Annual Interest Income	
\$11,539,815	\$116,842	

### BALANCES AS OF December 1, 2016

Book Balance	\$	20,043,794.36	
Money Market 0.05%	\$	4,871,748.43	
Investments (CD's)		<u>\$11,500,000.00</u>	
Uninvested Balance	\$	<u>3,672,045.93</u>	PNC



MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT							Nov 2016
	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER	
<b>Beginning Cash Balance</b>	\$ 17,247,043.53	\$ 18,410,143.77	\$ 1,163,100.24	\$ 17,317,191.86	\$ 18,864,055.37	\$ 1,546,863.51	
<b>RECEIPTS</b>							
Excess Costs	\$ 466,666.67	\$ 446,281.66	\$ (20,385.01)	\$ 2,333,333.33	\$ 2,360,559.78	\$ 27,226.45	
District Costs	\$ 1,678,325.25	\$ 1,776,998.87	\$ 98,673.63	\$ 8,391,626.23	\$ 8,655,601.76	\$ 263,975.53	
Investments	\$ 3,750.00	\$ 3,862.01	\$ 112.01	\$ 18,750.00	\$ 29,573.49	\$ 10,823.49	
Fiscal Agent, Misc, etc.	\$ 218,771.66	\$ 324,834.94	\$ 106,063.28	\$ 1,093,858.29	\$ 1,011,121.33	\$ (82,736.96)	
Advances Returned	\$ 36,289.60	\$ -	\$ (36,289.60)	\$ 181,447.98	\$ 1,177,252.07	\$ 995,804.09	
Foundation	\$ 215,161.66	\$ 209,002.00	\$ (6,159.66)	\$ 1,075,808.28	\$ 1,058,213.92	\$ (17,594.36)	
Rental/CAFS	\$ 25,000.00		\$ (25,000.00)	\$ 125,000.00	\$ -	\$ (125,000.00)	
<b>TOTAL RECEIPTS</b>	\$ 2,643,964.82	\$ 2,760,979.48	\$ 117,014.66	\$ 13,219,824.11	\$ 14,292,322.35	\$ 1,072,498.24	
<b>RECEIPTS + BALANCE</b>	\$ 19,891,008.36	\$ 21,171,123.25	\$ 1,280,114.90	\$ 30,537,015.97	\$ 33,156,377.72	\$ 2,619,361.75	
<b>EXPENDITURES</b>							
Salaries	\$ 1,628,886.23	\$ 1,484,460.78	\$ 144,425.45	\$ 8,144,431.13	\$ 7,710,849.27	\$ 433,581.86	
Fringe Benefits	\$ 463,435.53	\$ 459,188.02	\$ 4,247.51	\$ 2,317,177.66	\$ 2,398,341.28	\$ (81,163.62)	
Purchased Services	\$ 464,254.91	\$ 301,390.64	\$ 162,864.27	\$ 2,321,274.55	\$ 1,864,726.37	\$ 456,548.18	
Supplies	\$ 35,275.47	\$ 17,635.28	\$ 17,640.19	\$ 176,377.33	\$ 204,121.35	\$ (27,744.03)	
Capital Outlay--NEW	\$ 47,916.67	\$ 41,111.27	\$ 6,805.40	\$ 239,583.33	\$ 445,581.26	\$ (205,997.93)	
Other	\$ 21,733.10	\$ 3,281.89	\$ 18,451.21	\$ 108,665.52	\$ 121,839.31	\$ (13,173.79)	
Advances			\$ -	\$ -	\$ -	\$ -	
Transfers			\$ -	\$ -		\$ -	
<b>TOTAL EXPENDED</b>	\$ 2,661,501.90	\$ 2,307,067.88	\$ 354,434.02	\$ 13,307,509.52	\$ 12,745,458.84	\$ 562,050.68	
<b>ENDING CASH BALANCE</b>	\$ 17,229,506.45	\$ 18,864,055.37	\$ 925,680.87	\$ 17,229,506.45	\$ 20,410,918.88	\$ 2,057,311.08	
<b>ENCUMBRANCES</b>							
<b>ADJ. CASH BALANCE LAST DAY OF MONTH</b>	\$ 2,309,106.24			SF Settlements	\$ (4,174.43)		
	\$ 16,554,949.13			Excess Costs	\$ 461,354.82		
	\$ 294,272.01	City \$6.50 Deduct		Miscellaneous	\$ 175,624.97		
	\$ 16,260,677.12	Adjusted Balance	Total.....		\$ 632,805.36		

MONTGOMERY COUNTY E.S.C.  
THREE YEAR COMPARISON

	NOVEMBER Year-To-Date		
	FY15	FY16	FY17
<b>Beginning Cash Balance</b>	\$16,381,236.90	\$16,809,230.21	\$17,317,191.86
<b>RECEIPTS</b>			
Excess Costs	1,907,457.62	1,104,863.97	2,360,559.78
District Costs	7,880,442.62	8,128,457.08	8,655,601.76
Investments	10,006.25	12,366.25	29,573.49
Fiscal Agent, Misc, etc.	1,017,174.78	827,839.08	1,011,121.33
Advances Returned	410,425.23	435,475.15	1,177,252.07
Foundation	1,018,817.94	957,776.89	1,058,213.92
Other/Rental/CAFS	167,629.38	0.00	0.00
<b>TOTAL RECEIPTS</b>	\$12,411,953.82	\$11,466,778.42	\$14,292,322.35
<b>RECEIPTS + BALANCE</b>	\$28,793,190.72	\$28,276,008.63	\$31,609,514.21
<b>EXPENDITURES</b>			
Salaries	6,573,750.13	6,867,541.67	7,710,849.27
Fringe Benefits	1,977,646.77	2,138,462.94	2,398,341.28
Purchased Services	1,699,240.60	1,883,242.40	1,864,726.37
Supplies	276,814.52	207,646.43	204,121.35
Capital Outlay	1,839,312.06	243,173.22	445,581.26
Other	112,578.05	116,231.54	121,839.31
Advances/Transfers	0.00	0.00	0.00
<b>TOTAL EXPENDED</b>	\$12,479,342.13	\$11,456,298.20	\$12,745,458.84
<b>ENDING CASH BALANCE</b>	\$16,313,848.59	\$16,819,710.43	\$18,864,055.37
<b>CITY/COUNTY BALANCE</b>	847,988.46	421,711.08	294,272.01
<b>ADJUSTED CASH BALANCE</b>	\$15,465,860.13	\$16,397,999.35	\$18,569,783.36

## SUMMARY OF BALANCES, RECEIPTS &amp; EXPENDITURES--OTHER PROGRAMS AS OF 11/30/2016

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	\$0.00	\$45,537.66	\$102,692.48	(\$57,154.82)
007 Special Trust	9001	\$74.30	\$0.00	\$0.00	\$74.30
007 Handicapped Children's Fund	9600	\$6,780.20	\$534.00	\$1,083.71	\$6,230.49
014 Martha Holden Jennings	9171	\$0.00	\$19,500.00	\$0.00	\$19,500.00
014 DASA-UD	9200	\$76,657.58	\$10,300.00	\$19,470.08	\$67,487.50
014 DASA/Employee	9201	\$4,750.07	\$320.00	\$138.10	\$4,931.97
014 Battelle for Kids	9208	\$19,218.26	\$0.00	\$4,528.70	\$14,689.56
014 Gifted Student Retreat	9250	\$4,889.75	\$0.00	\$0.00	\$4,889.75
014 Regional Transportation	9700	\$1,411,785.41	\$160,699.25	\$251,986.95	\$1,320,497.71
019 NEA-Learning & Leadership	9141	\$217.60	\$0.00	\$0.00	\$217.60
019- ESF:STEM FELLOWS	9161	\$40,000.00	\$0.00	\$0.00	\$40,000.00
019 ESF:SCIENCE SATURDAYS	9162	\$27,118.61	\$0.00	\$5,748.93	\$21,369.68
019 ESF: STEM Fellows	9171	\$0.00	\$40,000.00	\$0.00	\$40,000.00
451 OHIO K-12 NETWORK FY16	9160	\$5,400.00	\$0.00	\$0.00	\$5,400.00
451 OHIO K-12 NETWORK FY17	9170	\$0.00	\$2,700.00	\$5,508.74	(\$2,808.74)
499 SI State Support Team FY16	9160	\$0.00	\$156,315.91	\$156,315.91	\$0.00
499 ELA/KINDERGARTEN READINESS	9161	\$0.00	\$87,823.61	\$87,823.61	\$0.00
499 SI EARLY LITERACY FY16	9162	\$0.00	\$46,049.81	\$46,049.81	\$0.00
499 SI EARLY LITERACY FY17	9170	\$0.00	\$50,818.69	\$80,854.98	(\$30,036.29)
499 ELA Training Center FY17	9171	\$0.00	\$13,178.43	\$21,533.04	(\$8,354.61)
506 RESIDENT EDUCATOR TRAINING	9160	\$0.00	\$16,815.00	\$16,815.00	\$0.00
516 Title VI-B FY16	9160	\$0.00	\$1,122,958.98	\$1,122,958.98	\$0.00
516 Title VI-B FY17	9170	\$0.00	\$363,031.93	\$565,216.33	(\$202,184.40)
587 Early Learning-Discretionary FY16	9160	\$0.00	\$28,050.28	\$28,050.28	\$0.00
587 Early Learning-Discretionary FY17	9170	\$0.00	\$8,992.34	\$14,239.80	(\$5,247.46)
599 Air Force MoA	9160	\$0.00	\$0.00	\$40,000.00	(\$40,000.00)
599 State Personnel Development FY16	9161	\$0.00	\$67,208.02	\$67,208.02	\$0.00
599 Early Learning Challenge FY16	9162	\$1,976.36	\$0.00	(\$2,422.29)	\$4,398.65
599 Air Force MoA	9170	\$0.00	\$0.00	\$23,996.56	(\$23,996.56)
599 SPDG FY17	9171	\$0.00	\$0.00	\$165.34	(\$165.34)
GRAND TOTAL		\$1,598,868.14	\$2,240,833.91	\$2,659,963.06	\$1,179,738.99