OFFICIAL MINUTES

of the

MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION

Thursday, March 15, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, March 15, 2018, at 4:00 p.m. The meeting was called to order by President Terry Smith. The Pledge of Allegiance was given.

Roll Call

Present:	Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Others Present:	Mr. DePalma, Mr. Clifford, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Stout and Mrs. Davies
Guests:	Ami Beam

Approval of Minutes

#42-18

Motion made by Mrs. Weaver and seconded Mr. Roberts by to approve the minutes of the regular meetings on February 22 and 27, 2018.

Motion carried

Adoption of Board Agenda

#43-18

Motion made by Mr. Roberts and seconded by Mr. Shell to adopt the agenda for the March 15, 2018 regular meeting.

Motion carried

Communications

- SWOSBA

Superintendent's Reports

- Northridge
- Searches
- Business Advisory Council Plan
- Career Connections Curriculum

Personnel Actions

#44-18

Motion made by Mr. Michael and seconded by Mr. Roberts that the new employment, contract renewals, supplemental contracts and resignations found in Exhibit 2 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None

Approval of Performance/Consultant Contracts
#45-18

Motion made by Mr. Smith and seconded by Mrs. Weaver that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Associate Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Ohana Solutions, Inc. an Independent Sales Representative for (5) five online courses as outlined in the agreement in the amount of and not to exceed 30% of collected sales from the Curriculum Fund.

Contractual agreement between the Montgomery County Educational Service Center and Ian Soderquist to serve as the Science Saturdays Tech Intern in the amount of $12.50 per hour not to exceed $800.00 February 2018 through July 31, 2018 from Science Saturday Year 3 grant.

Contractual agreement between the Montgomery County Educational Service Center and Hope Collins as the Learn to Earn Dayton Birth to 3 Consultant from April 30, 2018 to January 14, 2019 in the amount of $28,000.00 paid in equal amounts each pay period from Learn to Earn Dayton General.

Office of Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Social Sentinel, Inc. to provide a software as a service (SaaS) company as outlined in the agreement in the amount of and not to exceed $81,990.00 yearly through March 31, 2021 from Superintendent Fund.

Contractual agreement between the Montgomery County Educational Service Center and the School of Education and Health Sciences at the University of Dayton. The University of Dayton will provide a graduate assistantship stipend and tuition for degree-seeking graduate student Kelly Berlin, effective Summer 2018 one term from May 16, 2018 to August 15, 2018. MCESC will pay the University of Dayton a total of $8,016.63 from the General Fund.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Acceptance of Financial Statement
#46-18

Motion made by Mr. Shell and seconded by Mrs. Weaver to accept the Financial Statement as presented in Exhibit 3.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Donations/Acceptance of Funds
#47-18

Motion made by Mrs. Weaver and seconded by Mr. Roberts to accept the following donations and funds:

- Donation from Janee Moore in the amount of $150 to ED/MD classrooms
- Funds for FY2018:

Engineering & Science Foundation: Science Saturdays	*$30,000.00*
PAX GBG	*$5,400.00*
Ohio K-12 Network	*$388,701.00*
State Support Team	*$307,620.50*
State Support Team: Regional Early Literacy	*$175,687.00*
State Support Team: Student Assessment	*$21,875.00*
School Psychology Internship	*$27,288.43*
Title VI-B IDEA	*$2,131,722.92*
Priority School Supports	*$179,310.34*
Early Learning-Discretional	*$92,111.70*

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Memorandum of Understanding
#48-18

Motion made by Mrs. Weaver and seconded by Mr. Roberts for approval of memorandum of understanding:

> RESOLVED, that the Montgomery County Governing Board of Education approve the Memorandum of Understanding for the purposes of setting forth an early date for collective bargaining negations for a successor Collective Bargaining Agreement.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Career Connections Curriculum
#49-18

Motion made by Mr. Roberts and seconded by Mr. Shell for approval of the Career Connections Curriculum.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Agreement with GP Strategies
#50-18

Motion made by Mr. Michael and seconded by Mr. Shell for approval of the following agreement between Montgomery County Board of Education and GP Strategies:

1. Contractual agreement between the Montgomery County Educational Service Center and GP Strategies to develop an online based National Courseware for different Industry curriculum and instructional materials as outlined in the agreement in the amount of and not to exceed $108,650.00 by July 31, 2018 from Curriculum General Fund.

2. Contractual agreement between the Montgomery County Educational Service Center and GP Strategies for production of Individual video shoots per Industry for any new case study as outlined in the agreement in the amount of and not to exceed $25,000.00 by July 31, 2018 from Curriculum General Fund.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Adjournment
#51-18

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Meeting adjourned at 5:25 p.m.

Terry Smith
President

Treasurer

EXHIBIT 2

Personnel Actions

Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

A. New Employment:

a. Approval of Administrative Staff:

Amanda Deeter, Mental Health Specialist, salary schedule 630-C-6, effective August 1, 2018

Asia Ameigh, School Psychologist, salary schedule 625-C, effective August 1, 2018

Emily Fragapone, School Psychologist, salary schedule 625-B, effective August 1, 2018

b. Approval of Licensed Staff:

Charles Smith, Contracted Substitute Teacher, salary schedule 720, effective March 5, 2018

c. Approval of Licensed Substitutes:

Juleanna Fallen
Kyle McDaniel
Anna Porter
Yvette Watson

d. Approval of Classified Substitutes:

Kelly Berlin

B. Contract Renewal

a. Approval of Administrative Staff 1 year contract, August 1, 2018 July 31, 2019, at current salary schedule and step:

Marylouise Braun, Summer RISE Coordinator
Marylouise Braun, Test Scorer
Marylouise Braun, Professional Development Presenter
Zachary Frink, Communications Specialist
Sandra Preiss, Stem Coordinator
Lahela Snyder, Gifted Supervisor
Tammy Stritenberger, Curriculum Supervisor
Susan Woodward, Adjunct Online Instructor
Susan Woodward, Test Scorer

b. Approval of Administrative Staff 2 year contracts, July 1, 2018 – July 31, 2020, at current salary schedule and step:

Jennifer Beam, Communications and PR Coordinator

B. Contract Renewal (Continued)

c. Approval of Administrative Staff 2 year contracts, August 1, 2018 – July 31, 2020, at current salary schedule and step:

Laura Boyd, Graduation Readiness Coordinator
Jessica Davies, Director of Student Programs
Rebecca Hagan, Curriculum Supervisor
Heather Koehl, Instructional Supervisor
Kathleen McDermott, Speech Language Supervisor
Michael O'Shaughnessy, Curriculum Supervisor
Raymond Pavelka, Assistant Maintenance Supervisor
Beth Pendergast, Special Programs Supervisor
James Rowley, Professional Development Coordinator
James Stump, Assistant Maintenance Director
Cheryl VanHoose, Director of OT/PT

d. Approval of Administrative Staff 3 year contracts, August 1, 2018 – July 31, 2021, at current salary schedule and step:

Christy Donnelly, Ed Assessment Project Coordinator/Assistant to Admin Supervisor

d. Approval of Classified Staff 1 year contracts, July 1, 2018 – June 30, 2019, at current salary schedule and step:

James Clouse, Technical Support Specialist

e. Approval of Classified Staff 2 year contracts, July 1, 2018 – June 30, 2020, at current salary schedule and step:

Wendell Sheets, Custodian
Ronnie McGraw, Custodian
Kris Ketron, Attendance Officer
Dawnna Cron, Payroll Officer
Britni McKinniss, Receptionist
Megan McDaniel, Secretary
Glenda Donaldson, Secretary

f. Approval of Classified Staff New Continuing Contract, July 1, 2018, at current salary schedule and step:

Mary Adams, Food Service Clerk

C. Approval of Supplemental Contract

Nicole Cobb, $250 to be paid in May 2018 to Co-Chair MD Prom

D. Accept Resignation:

Barb Gardecki, Instructional Supervisor, effective July 31, 2018

EXHIBIT 3

Financial Statement

Office of the Treasurer

March 15, 2018 Board Report

Board Report pg.1

• Beginning cash balance:	**$18,698,445.55**
Receipts:	2,777,885.29
Expenditures:	2,610,674.27
Ending Cash Balance:	**$18,865,656.57**
Encumbrances:	2,226,746.09
Adjusted cash balance:	**$15,878,707.16**

City County pg.2

- Expenses totaling $532,179.61 through February.

Investments pg.2

- While there is no activity to report for the month of February this will quickly change. Between March and May, 15 CD's will mature. The communication line will be busy during these months to determine the best course of action for these funds. Depending on how the market is doing, we will look at investing anywhere from six months to five years out.

All Other Funds pg.3

- As I mentioned at our last meeting, the funds that were requested of ODE were received. These numbers will remain low as we head into the end of the year due to a movement to monthly invoicing.

Three Year Comparison pg. 4

- Revenues continue to outpace expenditures as we have seen over the last few months. This trend should continue as we quickly move towards the end of the year. Historically, June is the only wildcard. It is still too early to tell exactly what June will hold. However, district expenses have been tracking right on schedule this year. While I hope this trend remains, only time will tell what will be necessary in the form of refund checks and invoices.
- Revenue is up nearly $2 million from where we were at this time last year, and $4.5 million from two years ago. While these numbers are promising, expenditures have also gone up $1 million from last year and $3.4 million from two years ago. The ending cash balance is the most accurate picture of where we are currently. This shows growth of about $1 million compared to this point last year.
- March will see three pays so unless some of our larger outstanding checks come in, we may see expenses outperform our revenue. As a point of reference, one payroll costs the board just shy of $1 million.
- As Frank mentioned at our Business Advisory Council meeting, we are continuing to support exceptional efforts amongst our districts and our partners in the field. This and other items have contributed to the growing purchased services line item that we highlight each month. We are currently on pace to spend more this year that we have in the past in this category.

MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT — Feb 2018

	MTD ESTIMATE	MTD ACTUAL	MTD DIFFER	YTD ESTIMATE	YTD ACTUAL	YTD DIFFER
Beginning Cash Balance	$ 16,968,779.28	$ 18,698,445.55	$ 1,729,666.27	$ 16,957,592.74	$ 16,957,592.74	$ -
RECEIPTS						
Excess Costs	$ 491,666.67	$ 440,084.82	$ (51,581.85)	$ 3,933,333.33	$ 3,904,770.37	$ (28,562.96)
District Costs	$ 1,791,666.67	$ 2,011,633.44	$ 219,966.77	$ 14,333,333.33	$ 16,093,067.49	$ 1,759,734.16
Investments	$ 8,333.33	$ 16,408.93	$ 8,075.60	$ 66,666.67	$ 121,563.78	$ 54,897.11
Fiscal Agent, Misc, etc.	$ 243,771.66	$ 115,227.34	$ (128,544.32)	$ 1,950,173.26	$ 1,411,554.75	$ (538,618.51)
Advances Returned	$ 20,833.33	$ -	$ (20,833.33)	$ 166,666.67	$ 464,550.68	$ 297,884.01
Foundation	$ 215,161.66	$ 194,530.76	$ (20,630.90)	$ 1,721,293.25	$ 1,574,987.58	$ (146,305.67)
Rental/CAFS	$ 20,833.33	$ -	$ (20,833.33)	$ 166,666.67	$ 139,615.68	$ (27,050.99)
TOTAL RECEIPTS	$ 2,792,266.65	$ 2,777,885.29	$ (14,381.36)	$ 22,338,133.18	$ 23,710,110.33	$ 1,371,977.15
RECEIPTS + BALANCE	$ 19,761,045.93	$ 21,476,330.84	$ 1,715,284.91	$ 39,295,725.92	$ 40,667,703.07	$ 1,371,977.15
EXPENDITURES						
Salaries	$ 1,712,219.56	$ 1,591,395.28	$ 120,824.28	$ 13,697,756.47	$ 12,842,744.73	$ 855,011.74
Fringe Benefits	$ 513,435.53	$ 512,591.33	$ 844.20	$ 4,107,484.25	$ 4,289,036.70	$ (181,552.45)
Purchased Services	$ 430,921.58	$ 386,541.42	$ 44,380.16	$ 3,447,372.62	$ 3,632,628.38	$ (185,255.76)
Supplies	$ 35,275.47	$ 32,922.35	$ 2,353.12	$ 282,203.72	$ 430,155.62	$ (147,951.90)
Capital Outlay--NEW	$ 47,916.67	$ 33,187.52	$ 14,729.15	$ 383,333.33	$ 273,452.21	$ 109,881.12
Other	$ 21,733.10	$ 54,036.37	$ (32,303.27)	$ 173,864.83	$ 334,028.86	$ (160,164.03)
Advances	$ 8,333.33	$ -	$ 8,333.33	$ 66,666.67	$ -	$ 66,666.67
Transfers	$ 20,833.33		$ 20,833.33	$ 166,666.67		$ 166,666.67
TOTAL EXPENDED	$ 2,790,668.57	$ 2,610,674.27	$ 179,994.30	$ 22,325,348.56	$ 21,802,046.50	$ 523,302.06
ENDING CASH BALANCE	$ 16,970,377.36	$ 18,865,656.57	$ 1,535,290.61	$ 16,970,377.36	$ 18,865,656.57	$ 848,675.09

ENCUMBRANCES	$ 2,226,746.09		SF Settlements	$ -	
ADJ. CASH BALANCE LAST DAY OF MONTH	$ 16,638,910.48		Excess Costs	$ 452,052.86	
	$ 760,203.32	City $6.50 Deduct	Miscellaneous	$ 450,540.05	
	$ 15,878,707.16	Adjusted Balance	Total.....	$ 902,592.91	

CITY $6.50 DEDUCT PROGRAM

City/County Funding FY18	$	936,405.00
Carry-Over from FY17	$	653,624.32
Additional Payments received in FY18	$	14,488.61
	$	1,604,517.93
Expended as of March 1, 2018	$	532,179.61
	$	1,072,338.32

##

City/County Funding Receipts thru:	February	$	624,270.00
Carry-Over from FY17		$	653,624.32
Additional Payments received in FY18		$	14,488.61
		$	1,292,382.93
Expended as of March 1, 2018		$	532,179.61
		$	760,203.32

MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
$15,750,000	1.36%	2.49

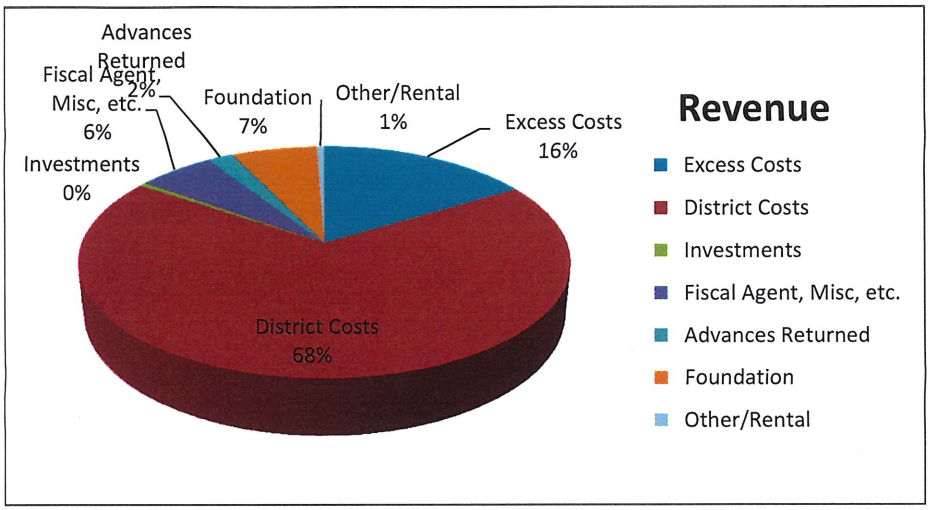
Estimated Market Value	YTD Interest Income
$15,610,922	$179,734

BALANCES AS OF March 1, 2018

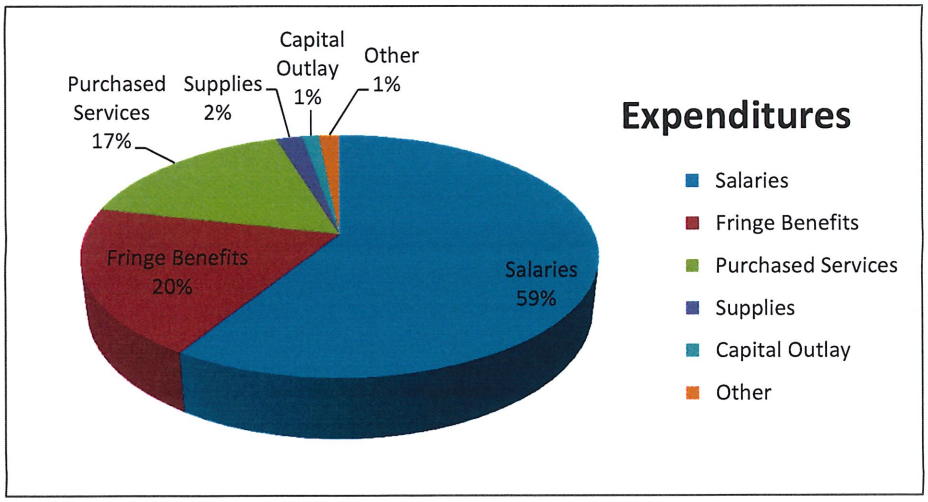
Book Balance	$	20,157,527.35	
Money Market 0.39%	$	1,877,366.49	
Investments (CD's)		$15,750,000.00	
Uninvested Balance	$	2,530,160.86	PNC

THREE YEAR COMPARISON

	FEBRUARY Year-to-Date		
	FY16	FY17	FY18
Beginning Cash Balance	$16,809,230.21	$17,317,191.86	$16,957,592.74
RECEIPTS			
Excess Costs	2,720,465.53	3,393,861.70	3,904,770.37
District Costs	13,054,787.55	13,848,962.81	16,093,067.49
Investments	19,032.55	55,677.21	121,563.78
Fiscal Agent, Misc, etc.	1,500,115.78	1,380,028.56	1,411,554.75
Advances Returned	435,475.15	1,177,252.07	464,550.68
Foundation	1,525,934.86	1,677,922.61	1,574,987.58
Other/Rental	3,000.00	0.00	139,615.68
TOTAL RECEIPTS	$19,258,811.42	$21,533,704.96	$23,710,110.33
RECEIPTS + BALANCE	$36,068,041.63	$38,850,896.82	$40,667,703.07



EXPENDITURES			
Salaries	11,051,552.14	12,711,215.91	12,842,744.73
Fringe Benefits	3,405,786.35	3,946,855.41	4,289,036.70
Purchased Services	3,187,360.90	3,262,628.36	3,632,628.38
Supplies	266,761.26	321,626.07	430,155.62
Capital Outlay	293,996.92	455,354.82	273,452.21
Other	209,453.81	202,350.05	334,028.86
Advances/Transfers	0.00	0.00	
TOTAL EXPENDED	$18,414,911.38	$20,900,030.62	$21,802,046.50
ENDING CASH BALANCE	$17,653,130.25	$17,950,866.20	$18,865,656.57



SUMMARY OF BALANCES, RECEIPTS & EXPENDITURES–OTHER PROGRAMS AS OF 2/28/2018

FUND	SCC	BEGINNING FISCAL YEAR BALANCE	FISCAL YEAR TO DATE RECEIPTS	FISCAL YEAR TO DATE EXPENDITURES	BALANCE
006 Lunchroom Fund	9005	$0.00	$86,629.04	$161,816.28	($75,187.24)
007 Special Trust	9001	$74.30	$0.00	$28.80	$45.50
007 Handicapped Children's Fund	9600	$6,926.43	$40.00	$486.99	$6,479.44
014 Martha Holden Jennings	9171	$19,500.00	$0.00	$19,500.00	$0.00
014 DASA-UD	9200	$72,412.05	$28,500.00	$8,740.00	$92,172.05
014 DASA/Employee	9201	$5,103.56	$0.00	$0.00	$5,103.56
014 Battelle for Kids	9208	$13,555.30	$0.00	$1,891.69	$11,663.61
014 Gifted Student Retreat	9250	$4,889.75	$0.00	$0.00	$4,889.75
014 Regional Transportation	9700	$1,267,888.02	$35,609.09	$2,149.84	$1,301,347.27
014 Gorman-Hewitt-Ayers Prom	9909	$53.65	$0.00	$0.00	$53.65
019 NEA-Learning & Leadership	9141	$217.60	$0.00	$0.00	$217.60
019- ESF:STEM FELLOWS	9161	$40,000.00	$0.00	$40,000.00	$0.00
019 ESF:SCIENCE SATURDAYS	9162	$514.76	$0.00	$0.00	$514.76
019 ESF: STEM Fellows	9171	$40,000.00	$0.00	$0.00	$40,000.00
019 ESF:SCIENCE SATURDAYS	9172	$30,723.01	$0.00	$17,459.21	$13,263.80
019 ESF:SCIENCE SATURDAYS	9182		$0.00	$61,829.00	($61,829.00)
019 PAX GRANT FY18	9180		$30,000.00	$1,800.00	$28,200.00
451 OHIO K-12 NETWORK FY16	9160	$5,400.00	$0.00	$0.00	$5,400.00
451 OHIO K-12 NETWORK FY18	9180		$6,257.66	$0.00	$6,257.66
499 SI State Support Team FY17	9170		$73,870.38	$73,870.38	$0.00
499 ELA Training Center FY17	9171		$71,958.14	$71,958.14	$0.00
499 SI SECONDARY TRANSITION	9172		$5,979.40	$5,979.40	$0.00
499 SI State Support Team FY18	9180		$103,373.28	$124,311.93	($20,938.65)
499 Regional Early Literacy	9181		$81,604.41	$90,609.72	($9,005.31)
499 School Psych Intern	9189		$11,317.73	$12,264.70	($946.97)
516 Title VI-B FY17	9170		$508,690.98	$508,690.98	$0.00
516 Title VI-B FY18	9180		$749,235.02	$802,337.48	($53,102.46)
572 Priority School Supports	9180		$73,908.97	$80,019.48	($6,110.51)
587 Early Learning-Discretionary FY17	9170		$17,525.62	$17,525.62	$0.00
587 IDEA	9171		$48,084.09	$48,084.09	$0.00
587 Early Learning-Discretionary FY18	9180		$34,029.72	$37,046.04	($3,016.32)
599 Air Force MoA	9160		$40,000.00	$40,000.00	$0.00
599 Early Learning Challenge FY16	9162	$4,398.65	$0.00	$0.00	$4,398.65
599 Air Force MoA	9170		$122,332.04	$122,332.04	$0.00
GRAND TOTAL		**$1,511,657.08**	**$2,128,945.57**	**$2,350,731.81**	**$1,289,870.84**